



Park Office: 8am-4pm Phone: (201) 915-3400, Ext. 101  
200 Morris Pesin Drive Fax: (201) 915-3408  
Jersey City, NJ 07305 E-mail: LibertyStatePark@dep.nj.gov

## Liberty State Park

## Open-Air Group Picnic Sites - Information Sheet

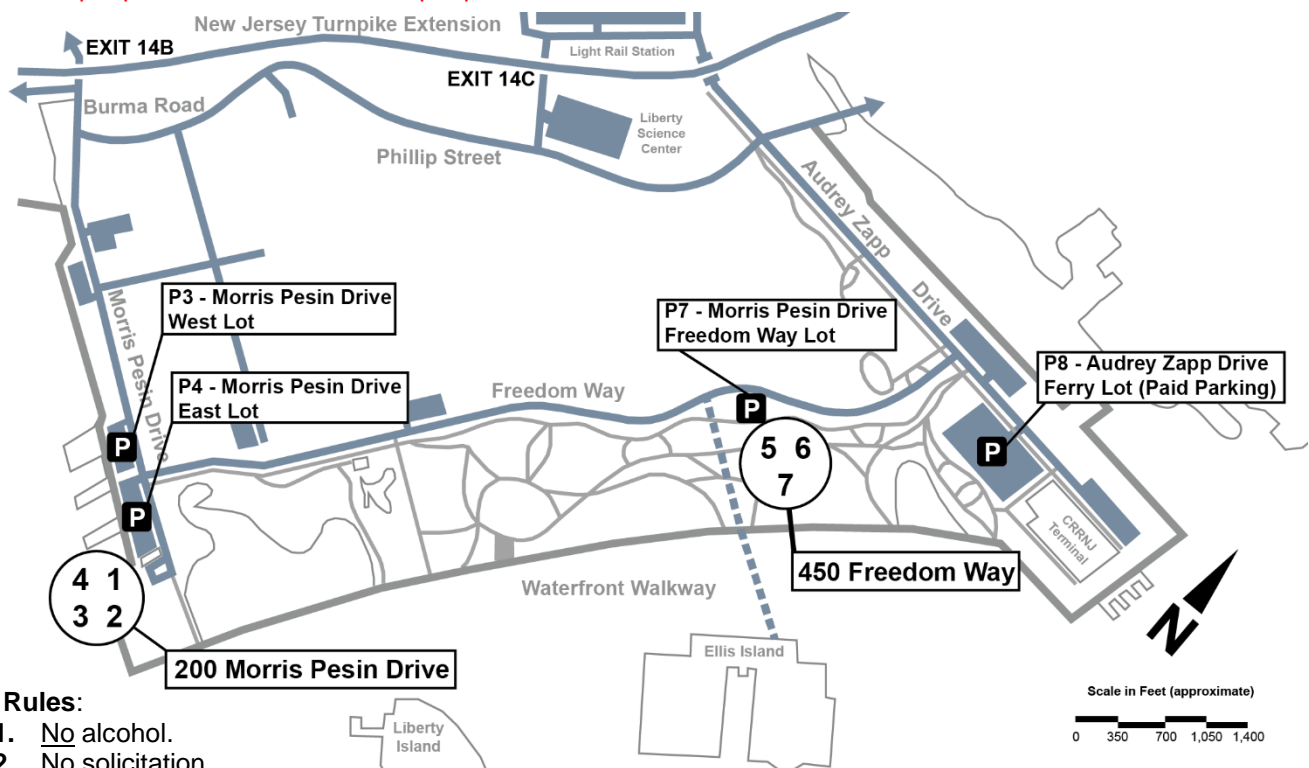
**Morris Pesin Drive (Sites 1-4):** 200 Morris Pesin Drive, Jersey City, NJ 07305

**Freedom Way (Sites 5-7):** 450 Freedom Way, Jersey City, NJ 07305

**Hours:** 9am-9pm

### General Description:

There are seven (7) open-air, group picnic areas available for reservation. Each are equipped with eight (8) picnic tables (8 ft.) and one (1) large, charcoal grill (30" x 36"). There is no fee for the use of a group picnic area; however, a permit must be obtained prior to use. Only one picnic area can be reserved per group or event. Reservations are available beginning in January of the same year for dates from April 1st – Oct. 31st (excluding July 4<sup>th</sup>). To reserve a group picnic site, groups must have a minimum of 20 people and no more than 50 people.



### General Rules:

1. No alcohol.
2. No solicitation.
3. No balloons, stages, additional tables, inflatables (e.g. bouncy houses).
4. No additional grills, propane, generators or access to electrical outlets.
5. No DJs, live music, food vendors, or animal entertainment. Radios must be kept to a minimum volume. Do not disturb other park patrons.
6. No vehicular access to picnic sites. Permittee, and participants must use designated loading zones.
7. No nails, staples, glue or tape may be used to hang signage or decorations.
8. Group Picnic Areas shall not be combined.
9. All signage, decorations and banners must be hung at a safe height and removed after the event.
10. Wedding receptions/ceremonies are not permitted in the park.
11. Ticketed events, concerts, organized sporting events, fundraisers, walkathons, car shows, require a special use permit. Please contact the Special Events Department, at the Park office, for further information.
12. All trash, litter and hot coal must be placed in designated receptacles. Trash bags are available upon request at the Park Office.

All park rules and regulations must be followed. For general park rules go to [www.nj.gov/dep/rules/rules/njac7\\_2.pdf](http://www.nj.gov/dep/rules/rules/njac7_2.pdf). If the applicant or any member of the group is found to have violated any rules, Liberty State Park reserves the right to revoke the reservation without refund, and the applicant may be subject to penalties including but not limited to fines and eviction.



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# Liberty State Park Open-Air Group Picnic Permit - Application

APPLICANT NAME \_\_\_\_\_

ORGANIZATION NAME \_\_\_\_\_

PURPOSE OF EVENT \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

DRIVER'S LICENSE # \_\_\_\_\_ STATE \_\_\_\_\_  
 (Legible copy of license must be attached to application)

PHONE \_\_\_\_\_ CELL \_\_\_\_\_

FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

CHOICE OF PICNIC DATE: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_

CHOICE OF PICNIC SITE: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_

ESTIMATED ATTENDANCE \_\_\_\_\_ TIME OF ARRIVAL \_\_\_\_\_  
 (Maximum of 50 people) (Check-in no later than 11 am)

**The applicant by his or her signature certifies that:**

- 1) All of the information provided in the application is correct. 2) Applicant is 18 years of age or older. 3) All rules and regulations governing the use at Liberty State Park under N.J.A.C. 7:2 ([www.nj.gov/dep/rules/rules/njac7\\_2.pdf](http://www.nj.gov/dep/rules/rules/njac7_2.pdf)) are understood and will be fully complied with by the applicant, their group and the organization. 4) Applicant is aware that the group may only utilize one group picnic site. Group sites shall not be combined. 5) If the applicant or any member of the group is found to have violated any rules, Liberty State Park reserves the right to revoke the permit, and the applicant may be subject to penalties including but not limited to fines and eviction. 6) Applicant must check in at the Park Office prior to set up (if applicant arrives before 8:00 am, applicant will check in when the office opens) to validate the reservation and receive a placard to be placed at the reserved group picnic site. Failure to do so by 11:00 am may result in cancellation of the reservation. At least one member of the party must remain at the picnic site after check-in. 7) Applicant is aware that information provided on this application may be subject to review and inspection under the **Open Public Records Act** N.J.S.A 47:1A-1 ([www.state.nj.us/grc/pdf/act.pdf](http://www.state.nj.us/grc/pdf/act.pdf)).

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

Below for official use only

\_\_\_\_\_

Date of Picnic

Color / Site #

Staff Who Processed Application

Date

Time

\_\_\_\_\_

Date of Cancellation

\_\_\_\_\_

Time of Cancellation

\_\_\_\_\_

Name of person requesting cancellation

Confirmation sent on \_\_\_\_\_  
 (Attach proof of sending)

by \_\_\_\_\_  
 (hard copy, fax, or e-mail)

\_\_\_\_\_

Name of staff processing cancellation