



Park Office: 8am-4pm Phone: (201) 915-3400, Ext. 101  
 200 Morris Pesin Drive Fax: (201) 915-3408  
 Jersey City, NJ 07305 E-mail: LibertyStatePark@dep.nj.gov

# Liberty State Park Open-Air Group Picnic Permit - Application

APPLICANT NAME \_\_\_\_\_

ORGANIZATION NAME \_\_\_\_\_

PURPOSE OF EVENT \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

DRIVER'S LICENSE # \_\_\_\_\_ STATE \_\_\_\_\_  
 (Legible copy of license must be attached to application)

PHONE \_\_\_\_\_ CELL \_\_\_\_\_

FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

CHOICE OF PICNIC DATE: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_

CHOICE OF PICNIC SITE: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_

ESTIMATED ATTENDANCE \_\_\_\_\_ TIME OF ARRIVAL \_\_\_\_\_  
 (Maximum of 50 people) (Check-in no later than 11 am)

There are seven (7) open-air, group picnic areas available for reservation. Each are equipped with eight (8) picnic tables (8 ft.) and one (1) large, charcoal grill (30" x 36"). There is no fee for the use of a group picnic area; however, a permit must be obtained prior to use. Reservations are available beginning in January of the same year for dates from April 1st – Oct. 31st (excluding July 4<sup>th</sup>). To reserve a group picnic site, groups must have a minimum of 20 people and no more than 50 people.

**The applicant by his or her signature certifies that:**

- 1)** All of the information provided in the application is correct. **2)** Applicant is 18 years of age or older. **3)** All rules and regulations governing the use at Liberty State Park under N.J.A.C. 7:2 ([www.nj.gov/dep/rules/rules/njac7\\_2.pdf](http://www.nj.gov/dep/rules/rules/njac7_2.pdf)) are understood and will be fully complied with by the applicant, their group and the organization. **4)** Applicant is aware that the group may only utilize one group picnic site. Multiple group sites shall not be combined. **5) If the applicant or any member of the group is found to have violated any rules, Liberty State Park reserves the right to revoke the permit, and the applicant may be subject to penalties including but not limited to fines and eviction.** **6)** Applicant must check in at the Park Office prior to set up (if applicant arrives before 8:00 am, applicant will check in when the office opens) to validate the reservation and receive a placard to be placed at the reserved group picnic site. Failure to do so by 11:00 am may result in cancellation of the reservation. At least one member of the party must remain at the picnic site after check-in. **7)** Applicant is aware that information provided on this application may be subject to review and inspection under the **Open Public Records Act** N.J.S.A 47:1A-1 ([www.state.nj.us/grc/pdf/act.pdf](http://www.state.nj.us/grc/pdf/act.pdf)).

\_\_\_\_\_  
**Applicant's Signature** **Date**

.....  
*Below for official use only*

\_\_\_\_\_  
 Date of Picnic Color / Site # Staff Who Processed Application Date Time

\_\_\_\_\_  
 Date of Cancellation Time of Cancellation Name of person requesting cancellation

\_\_\_\_\_  
 Confirmation sent on \_\_\_\_\_ by \_\_\_\_\_ Name of staff processing cancellation  
 (Attach proof of sending) (hard copy, fax, or e-mail)

# Liberty State Park Open-Air Picnic Information Sheet

## Liberty State Park Group Picnic Areas:

### Rules and Regulations- N.J.A.C.7:2

[www.nj.gov/dep/rules/rules/njac7\\_2.pdf](http://www.nj.gov/dep/rules/rules/njac7_2.pdf)

## Open-Air Group Picnic - Site Map

No alcohol.

No food vendors.

No balloons.

No wedding receptions/ceremonies.

No vehicular access to picnics sites, at any time. Permittee must use designated unloading zones.

No DJs or live musical performances. Radios must be kept to a minimum. Do not disturb other Park patrons.

No generators. No access is available to electrical outlets.

No additional grills may be brought into the group picnic areas.

No propane is permitted in the Park.

No additional tables are permitted in the group picnic areas.

No nails, staples, glue or tape may be used to hang signage.

No inflatables are permitted, including but not limited to bouncy houses.

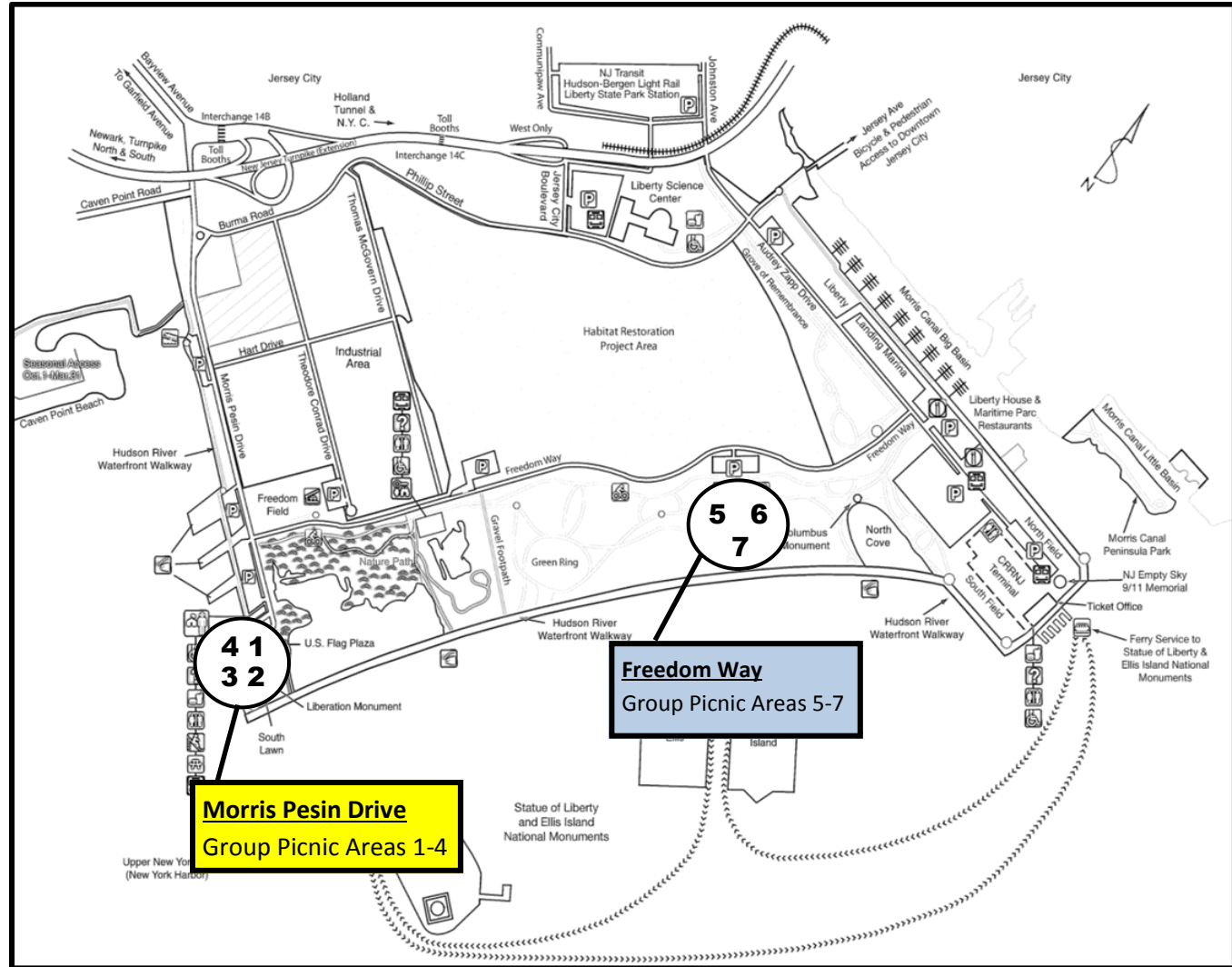
Group Picnic Areas shall not be combined.

Ticketed events, concerts, organized sporting events, fundraisers, walkathons, car shows and similar events require a special use permit. Please contact the Park office for further detail.

All signage, decorations and banners must be hung at a safe height and must be removed after the event.

All trash, litter and hot coal must be placed in designated receptacles. Trash bags are available upon request at the Park Office.

All other State Park Rules and Regulations apply. Violations may result in penalties including but not limited to fines and eviction.



**Liberty State Park is open 7 days a week from 6 am – 10 pm.**

**For more information, please visit: [www.LibertyStatePark.nj.gov](http://www.LibertyStatePark.nj.gov)**