



Park Office: 8am-4pm
 200 Morris Pesin Drive
 Jersey City, NJ 07305

Phone: (201) 915-3400, Ext.101
 Fax: (201) 915-3408
 E-mail: LibertyStatePark@dep.nj.gov

Liberty State Park

Open-Air Group Picnic Area – Information Sheet

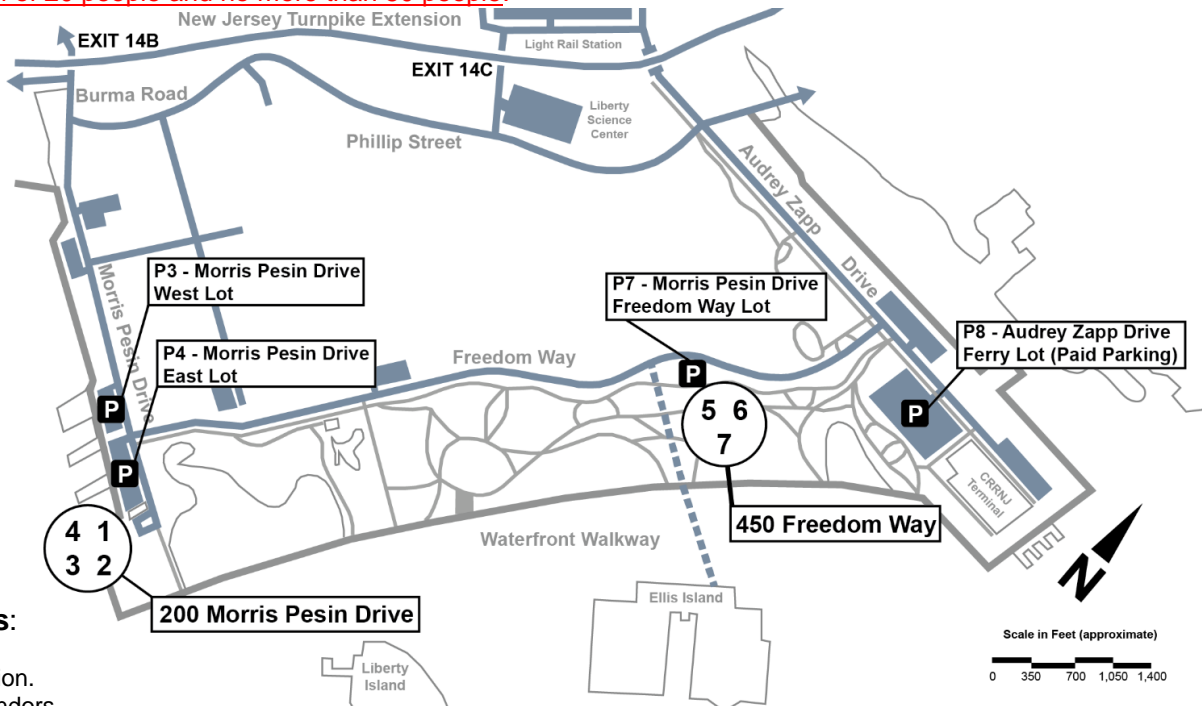
Morris Pesin Drive (Sites 1-4): 200 Morris Pesin Drive, Jersey City, NJ 07305

Freedom Way (Sites 5-7): 450 Freedom Way, Jersey City, NJ 07305

Hours: 9am-9pm

General Description:

There are seven (7) open-air, group picnic areas available for reservation. Each are equipped with eight (8) picnic tables (8 ft.) and one (1) large, charcoal grill (30" x 36"). There is no fee for the use of a group picnic area; however, a permit must be obtained prior to use. Only one picnic area can be reserved per group or event. Reservations are available beginning in January of the same year for dates from April 1st – Oct. 31st (excluding July 4th). To reserve a group picnic site, groups must have a minimum of 20 people and no more than 50 people.



General Rules:

1. No alcohol.
2. No solicitation.
3. No food vendors.
4. No balloons, stages, tents, additional tables, animal entertainment, inflatables (e.g. bouncy houses), dunk tanks or other similar amusements or rides.
5. No additional grills, propane, generators or access to electrical outlets.
6. No DJs or live music. Radios must be kept to a minimum volume. Do not disturb other park patrons.
7. No vehicular access to picnic sites. Applicant and all participants must use designated loading zones. All vehicles must park in designated parking spots.
8. No nails, screws, staples, glue or tape may be used to hang signage or decorations.
9. No markings of any kind, including but not limited to chalk and paint, shall be applied to roads, paths, walkways, trees, buildings, furniture or other structures.
10. Rental use is for the day. Setup and breakdown must take place on the rented date between 9am and 9pm.
11. All signage, decorations and banners must be removed after the event.
12. All trash, litter and hot coal must be placed in designated receptacles. Trash bags are available upon request at the Park Office.
13. Applicant must be 18 years or older.
14. Applicant must check in at the Park Office, located at 200 Morris Pesin Drive, prior to setup to validate the reservation and receive a placard to be placed at the reserved group picnic site. Failure to do so by 11:00 am may result in cancellation of the reservation. At least one member of the party must remain at the picnic site after check-in.
15. Applicant may only utilize one picnic site. Picnic sites shall not be combined.
16. Wedding receptions/ceremonies are not permitted in the park.
17. Ticketed events, concerts, organized sporting events, fundraisers, walkathons, car shows, and similar events require a Special Use Permit. For information, please contact the Special Events Department, at the Park office - Phone: 201-915-3400, Ext.104 Email: Philip.Arrigo@dep.nj.gov.



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Open-Air Group Picnic Area – Application

APPLICANT NAME: _____

ORGANIZATION NAME: _____

PURPOSE OF EVENT: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

DRIVER'S LICENSE #: _____ STATE: _____
 (Legible copy of license must be attached to application)

PHONE: _____ CELL: _____ FAX: _____

EMAIL: _____ ESTIMATED ATTENDANCE: _____
 (Maximum of 50 people)

TIME OF ARRIVAL: _____ (Check-in no later than 11 am)

CHOICE OF PICNIC DATE: 1st _____ 2nd _____ 3rd _____

CHOICE OF PICNIC SITE: 1st _____ 2nd _____ 3rd _____

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The applicant by his or her signature certifies that:

1) All the information given is correct. 2) All rules and regulations governing the use at Liberty State Park, including the General Rules listed above and those under N.J.A.C. 7:2 (www.nj.gov/dep/rules/rules/njac7_2.pdf), are understood and will be fully complied with by the applicant, their group and the organization. 3) If the applicant or any member of the group is found to have violated any rules, Liberty State Park reserves the right to revoke the reservation without refund, and the applicant may be subject to penalties including but not limited to fines and eviction. 4) Applicant is aware that information provided on this application may be subject to review and inspection under the Open Public Records Act N.J.S.A 47:1A-1 (www.state.nj.us/grc/pdf/act.pdf).

Applicant's Signature: _____ Date: _____

 Below for official use only

Date of Picnic: _____ Color / Site #: _____ Staff Who Processed Application: _____ Date: _____ Time: _____

Date of Cancellation: _____ Name of Person Requesting Cancellation: _____ Staff Who Processed Cancellation: _____