



Special Event and Special Use Permit Application

PERMIT:

Liberty State Park

200 Morris Pesin Drive, Jersey City, NJ 07305
201-915-3400, Ext. 104 Fax: 201-915-3408
Philip.Arrigo@dep.nj.gov

Please complete the following application and return it with the nonrefundable application fee to the Park office. The Park accepts Visa, MasterCard, Discover and American Express. All checks must be made payable to "Treasurer, State of NJ". If you have any questions pertaining to the application, please contact our office for assistance. An event is not approved until a final permit is issued and signed by all parties.

Application Fee: (Please check the box that applies) A copy of your NJ Business Registration or evidence of non-profit status must be attached.

New Jersey Commercial \$150.00 Out-of-State Commercial \$200.00
New Jersey Non-Commercial \$60.00 Out-of-State Non-Commercial \$75.00

APPLICANT NAME: _____ CLIENT NAME: _____

COMPANY / ORGANIZATION: _____ COMPANY / ORGANIZATION WEBSITE: _____

TYPE OF EVENT: _____ NAME OF EVENT: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ CELL: _____ FAX: _____

EMAIL: _____

In the space below, please provide a detailed description of your proposal, including special requests. Attach separate page(s) if needed.

LIST PREFERRED DATE(S) AND TIME(S) OF EVENT AND ANY SETUP AND/OR BREAKDOWN DAYS REQUIRED (Park will confirm date based on availability)

1. _____ (Date) _____ (Time) 2. _____ (Date) _____ (Time) 3. _____ (Date) _____ (Time)

PROPOSED LOCATION OF EVENT: _____

ESTIMATED ATTENDANCE: _____ ESTIMATED VEHICLES: _____

ARE YOU FAMILIAR WITH THE SITE REQUESTED? Yes No

WILL THERE BE AN ADMISSION FEE FOR THE EVENT? Yes No

WILL YOU HAVE A PRODUCTION / SPECIAL EVENT COMPANY? Yes No

DOES YOUR SPECIAL EVENT INCLUDE PHOTOGRAPHY? Yes No

DOES YOUR EVENT INCLUDE A BOAT DOCKING? Yes No

NAME OF BOAT: _____ LENGTH: _____ DRAFT: _____

The applicant by his or her signature certifies that: 1. All the information given is correct. Giving false information will result in the denial or revocation of a permit. 2. All rules and regulations governing the use of Liberty State Park are understood and will be fully complied with by the applicant. 3. The applicant, while using the facilities made available by the State of New Jersey, will not discriminate on the basis of race, color, religion, sex, national origin, age or disability. 4. Applicant has reviewed the Liberty State Park Special Event and Special Use Permitting Guidelines and agrees to provide a Certificate of Insurance meeting or exceeding the minimum requirements detailed in Section C. 5. Applicant is aware that information provided on this application may be subject to review and inspection under the Open Public Records Act (N.J.S.A 47:1A-1 (www.state.nj.us/grc/pdf/act.pdf)).

NAME OF APPLICANT: _____

SIGNATURE OF APPLICANT: _____ DATE: _____



NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF PARKS AND FORESTRY

