

**Joint Meeting of the New Jersey Commission on Environmental Education
And Interagency Work Group - AGENDA
Friday, November 19, 2004
NJDEP Headquarters, Trenton
9:30 a.m. – 12:00 noon, Public Hearing Room**

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| 9:15 a.m. | COFFEE AND TEA | |
| 9:30 | Opening Remarks <ul style="list-style-type: none"> • Welcome and introductions • Review of agenda • Request for new business items • Review/acceptance of October meeting notes • Presentation of awards to past commission members | Joni Elliott
Tanya Oznovich |
| 9:45 | Updates and Discussion on Projects <ul style="list-style-type: none"> • Commission and Work Group Membership <ul style="list-style-type: none"> - Update on related activities • <i>Environmental Primer</i> Publication <ul style="list-style-type: none"> - Update on related activities • NJCEE/IWG Web Site <ul style="list-style-type: none"> - Update on related activities • <i>Plan of Action Revisions</i> Process <ul style="list-style-type: none"> - Update on related activities - Discuss/collect constituent and key contact lists • Coordination: Youth Environmental Clubs <ul style="list-style-type: none"> - Discussion with Peggy Healy – what is helpful To us and realistic for her? Discuss project. | Group Members

Tanya Oznovich

Tanya Oznovich

Marc Rogoff

Anne Galli
and Committee

Tanya Oznovich |
| 10:45 | BREAK | |
| 11:00 | Updates or Announcements about New Initiatives <ul style="list-style-type: none"> • NJ Standards Alive! Program Concept <ul style="list-style-type: none"> - Discussion on concept and potential commission interest, involvement and support • ANJEE Conference 2005 – NJCEE “Presence” <ul style="list-style-type: none"> - ANJEE exhibit and materials - NJCEE/IWG participation and costs - Remarks to be presented by Chair | Leslie Parness

Tanya Oznovich
Elizabeth Faircloth |
| 11:40 a.m. | Wrap Up/Closing Remarks <ul style="list-style-type: none"> • EE news to share by group members • Winter - spring meeting logistics • Energy education grant - update • New business, if any • Meeting highlights and agenda items for next meeting | Joni Elliott and
Group Members |
| 12:00 Noon | DEPARTURE | |

**Joint Meeting of the New Jersey Commission on Environmental Education
And Interagency Work Group - NOTES
Friday, November 19, 2004
NJDEP Headquarters, Trenton
9:30 a.m. – 12:00 noon, Public Hearing Room**

NJCEE Attendees: Joni Elliott, John Kirk, John Lysko, Tanya Oznowich, Anne Galli, Iris Dufield, Barry Schlegel, John Schiffranski

IWG Attendees: Elizabeth Faircloth, Marc Rogoff, Marianne Evanko

Guests: Pat Skelly, Leslie Parness, Corky Johnson

Opening Remarks and Topics of General Discussion

- NJCEE welcomes Iris and Corky as new and/or nominated members to the commission
- John Kirk recommended a letter be sent to Acting Governor Codey on behalf of the commission. It would welcome him to his new position, congratulate him and inform him of the commission, and offer our assistance in the coming year. Joni suggested adding a note in it about having him send a representative from his staff to attend the NJCEE meetings.
- October meeting notes approved (A. Galli) and seconded (J. Kirk).
- Plaque was presented to Leslie Parness in recognition of her service on the commission; a similar plaque was sent to Erin Dougherty (through Leslie) in honor of her service.
- Elizabeth spoke about the Project Learning Tree cooperative effort with the Firewise Program.

Membership - Update

- Tanya reported on the status of the new appointments for the unfilled positions - DEP submitted the various batches of nominees for the Acting Governor's approval process.
- Lynn Keepers (a former member of the work group) is now working for the Dept. of Labor – she would be a great candidate for that open slot and will be approached to rejoin our efforts but representing her new agency.

***Environmental Primer* – Update (Tanya O.)**

- The document is being finalized by the DEP graphics person and a portion of the bulk quantity to be printed should be ready for distribution at the ANJEE conference in early January.

Web-Site – Update (Marc R.)

- The NJCEE Web site is housed within *SEEDS* and has shown consistent hit-rates since its inception.

***Plan of Action Committee* – Update (Anne G.)**

- Met on November 8th in Edison – moving forward with planning out the revisions process.
- Each member of the committee is reviewing other state plans for ideas, suggestions, etc.
- Dale is looking to hire someone to assist with the project (clerical/administrative support).
- Want to establish stakeholder meeting(s) in Feb/March '05 with two or three more constituent meetings to be scheduled later in New Jersey.
- Draft revisions to the POA will be based on meeting input and other information to be gathered from April – August '05.
- Public meetings will be held at regional locations in Autumn '05.
- Terry Ippolito (EPA Region II, Environmental Education Program) was contacted about a potential federal grant in support of New Jersey's "Capacity Building Strategies."
- The revised POA draft is to be submitted for approval between November '05 – March '06.
- Committee meeting in December again for next step – comments.
- Please e-mail any suggestions to Dale.

Stakeholders to be invited to the constituent and/or public meetings:

- Environmental writers from press and TV/media – promotions
- State Forest Association
- Teacher groups: SSI, NJSTA, NJSELA ...etc.
- Youth Environmental Clubs (Redo YES listings)
- Network of student councils may exist for info research
- Mailings should go to school buildings – not districts
- Newsletter editors
- Other?

Standards Alive! – Presentation (Leslie P.)

- Public event – seeks to help parents understand CCCS.
- Methodology – stations featuring activities that focus on individual standards. Discovery Station, Scent Station, ...etc.
- Proposal – Prudential funds a Statewide Standards Alive – through NJCEE. Freylinghausen Arboretum proposes to coordinate mini-events at three sites statewide. They will provide the PR, which may be sponsored by the *Star Ledger* and NJ United.
- Ten hours of training for event employees and site for the day – NJCEE picks the theme! Leslie will do the work prepping the materials, standards and coordinators.
- The events will be held in '06 (ANJEE can be a partner too!)
- Set aside 1 to 1.5 hours for Feb. meeting for NJ United to present to NJCEE as the next step.
- Must make decisions on this proposal.

ANJEE Conference - Update

- Joni to make remarks Friday morning as NJCEE Chair – will report on work of commission and work group along with brief background information.
- Tanya will revise commission/work group handouts for the DEP exhibit that Marc will staff at the ANJEE conference. The commission is also listed as a conference sponsor (as per our financial support).

New Business

- Suggestion to commission that a letter of congratulations be sent to Hillside Middle School for winning the DEP Environmental Excellence Award. Commission approves letter to winner and honorary winner.
- Pat Skelly distributed handout concerning NAAEE conference in October '05. She provided an overview of the workshops and programs she and her husband attended and referenced some national EE and education activities that are being implemented that the commission should be aware of.
- Rutgers Landscape Project CD is ready to be distributed. Anyone interested contact Marc Rogoff.
- Barry announced that a new magazine with an environmental health prospectus is being distributed by his office starting in January. Contact him for details.
- Energy education update and summary will be distributed in February, 2005, and workshops dates will be held in December.

Motion to adjourn: Dr. Kirk Seconded: A. Galli

Submitted by: M.R., 1/05