



DEP_10-S_00044.1

8/2023

Department of Environmental Protection – Division of Water Supply and Geoscience
Mail Code 401-04Q
Bureau of Safe Drinking Water
401 E. State Street – P.O. Box 420
Trenton, New Jersey 08625-0420
Tel # 609-292-5550 – Fax # 609-292-1654

Copper Water Bill Notification Template and Certification

Pursuant to [C.58:12A-12.8](#), public water systems that exceed the copper action level shall for the duration of the exceedance include a notification on each customer's water bill clearly stating the availability of water testing for copper. Sample analysis must be conducted by a New Jersey certified drinking water laboratory. A customer who requests a drinking water copper test pursuant to this statute shall not be charged a fee and results shall be provided to the customer. The Bureau of Safe Drinking Water (Bureau) has developed the following water bill message template for public water systems to use to satisfy the referenced statute.

IMPORTANT INFORMATION ABOUT COPPER IN YOUR DRINKING WATER

Contact us at [\[insert phone number\]](#) to obtain a translated copy of this notification or to request assistance in the appropriate language. *Repeat the above statement in all languages predominantly spoken in the service area.*

[\[Insert name of water system\]](#) found high levels of copper in drinking water in some homes/buildings. Call us at [\[insert phone number\]](#), email us at [\[insert email address\]](#), or visit [\[insert water system's website\]](#) to request testing of your drinking water for copper at no charge. **[Option: The water system is taking [\[insert remedial measures\]](#) to reduce copper in drinking water.]**

Landlords must distribute this information to every tenant as soon as practicable, but no later than three business days after receipt. Delivery must be done by hand, mail, or email, and by posting the information in a prominent location at the entrance of each rental premises, pursuant to C.58:12A-12.8.

Within 10 days following issuance of the Copper Water Bill Notification, complete and submit to the Bureau the attached certification form with a copy of the distributed notification.

For any questions regarding this public notification requirement, contact the Bureau at (609) 292-5550 or via email at WaterSupply@dep.nj.gov.



DEP_10-S_00044.1

8/2023

Department of Environmental Protection – Division of Water Supply and Geoscience
Mail Code 401-04Q
Bureau of Safe Drinking Water
401 E. State Street – P.O. Box 420
Trenton, New Jersey 08625-0420
Tel # 609-292-5550 – Fax # 609-292-1654

Copper Action Level Exceedance Water Bill Notification Certification Form

Requirements Pursuant to C.58:12A-12.8

*This form and a copy of the distributed copper exceedance water bill notification materials must be submitted to the State by the supplier of water within 10 days following issuance of the copper water bill notification. *

PWSID #:		Water System Name:	
Water System Type:	CWS <input type="checkbox"/> NTNCWS <input type="checkbox"/> TNCWS/Non-Public Daycare <input type="checkbox"/>		
Monitoring Period of Initial Copper Exceedance:	January – June <input type="checkbox"/> Year: _____	July – December <input type="checkbox"/> Year: _____	June – September <input type="checkbox"/> Year: _____
Frequency water bill is issued¹:	Monthly <input type="checkbox"/> Bimonthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Yearly <input type="checkbox"/>		
Date(s) water bill was issued:	_____ 202_____		

¹The required language from [C.58:12A-12.8](#) must be included in the water system's water bill at least once per calendar quarter. If the water system does not have the ability to include the language on the water bill quarterly, the language may be delivered separately to all bill paying customers quarterly by regular mail.

Certification

I hereby certify for _____ water system the information provided above is true and accurate and the following is true:

- 1) A copy of the distributed water bill is attached to this certification.
- 2) This water bill has been provided to consumers in accordance with all delivery, content, and format requirements specified in [C.58:12A-12.8](#).
- 3) We have procedures and a New Jersey Certified Laboratory available to sample and analyze for copper per customers' request.

Failure to comply with the copper exceedance water bill content, delivery, and reporting requirements will result in a Safe Drinking Water Act violation of [C.58:12A-12.8](#).

Copper exceedance water bill records must be retained for no fewer than 12 years in consistency with 40 CFR 141.91 for all public education.

System Owner/Director Print Name:		System Owner/Director Signature:	
Phone Number:		Date:	