



Department of Environmental Protection – Division of Water Supply and Geoscience
 Mail Code 401-04Q
 Bureau of Safe Drinking Water
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 Trenton, New Jersey 08625-0420
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ONGOING Public Education Certification Form – Lead Action Level Exceedance
 Requirements Pursuant to 40 C.F.R. 141.85

This form and a copy of each of your ongoing public education materials must be submitted by a responsible party to the State 10 days following each individual deadline.

PWSID #:		Water System Name:		
Most Recent Lead Result at the 90th Percentile:		Water System Type:	CWS NTNCWS TNCWS/Non-Public Daycare	Population:
Monitoring Period of Initial Exceedance:	January – June Year: _____	July – December Year: _____	June – September Year: _____	
Quarter(s) for Current PE Requirement:	January – March <input type="checkbox"/> Year: _____	April – June <input type="checkbox"/> Year: _____	July – September <input type="checkbox"/> Year: _____	October – December <input type="checkbox"/> Year: _____

Requirements:

- All public education (PE) materials must be submitted to the New Jersey Department of Environmental Protection (DEP), Bureau of Safe Drinking Water (BSDW) for review and approval **prior** to distribution/issuance (40 C.F.R. 141.85(a)(1)). Recommend providing the BSDW with at least 14 calendar days for review and revisions.
- Complete the PE requirements according to your water system’s PE compliance schedule on Drinking Water Watch, https://www9.state.nj.us/DEP_WaterWatch_public/.

Instructions:

- If you indicated Community Water System (CWS) above, complete Sections: 1, 2, and 4, as applicable.
- If you indicated Non-Transient, Transient, or Non-Public Water System (NTNCWS, TNCWS, or NP) above, complete Sections, 1.A – 1.B, 3, and 4, as applicable.
 - A NTNCWS, TNCWS, or NP Water System may also satisfy the requirements of the Lead Consumer Notice as long as the PE contains all the sample locations and results. If your system elects to do this, you must also submit a copy of the notice and the Certification Form - Consumer Notice of Lead Tap Water Monitoring Results (BSDW-54) available at <https://www.state.nj.us/dep/watersupply/dws-sampreg.html> to watersupply@dep.nj.gov.
- PE can only be discontinued when the water system has one six-month monitoring period at or below the action level and no outstanding PE violations.
- For assistance and to find an overview of PE requirements based on water system type, refer to the DEP’s *Lead Public Education Factsheet*, available at <https://www.state.nj.us/dep/watersupply/pdf/pe-fs.pdf>.
- Refer to EPA’s website for assistance on developing materials in accordance with the regulations, <https://www.epa.gov/dwreginfo/lead-and-copper-rule-compliance-help-public-water-systems>.
- Submit this form and a copy of each of your ongoing PE materials to your BSDW Water System Assistance Section county manager and watersupply@dep.nj.gov within 10 days following each individual deadline.
 - Proof of completion examples include emails to organizations and media stations, photographs of paid advertisements or public area information displays, and copies of the water bill.

PWSID: System Name: **Section 1: Approval and Content Requirements***Check all that apply and provide information as indicated below:* Check here if Section 1 is not applicable (i.e., CWS completing this form only for the quarterly PE requirement).**Section 1.A:****PE Content Reviewed and Approved by BSDW****Date(s) and Approvals by
BSDW**

Date(s) provided all written PE (brochure, pamphlet, press release, etc.) containing the required contents below and received approval from the BSDW.

The CWS received approval from the BSDW to limit content per 40 C.F.R. 141.85(b)(7).

Yes N/A

Included information in the appropriate language(s) per 40 C.F.R. 141.85(b)(1).

Yes N/A**Section 1.B:****PE Content Requirements****Indicate If Required
Content Included** Check here if the water system used the BSDW's PE templates exactly as written at: nj.gov/dep/watersupply/.

Included language in paragraphs (a)(1)(i) through (ii) and (a)(1)(vi) of 40 C.F.R. 141.85 exactly as written in all printed materials.

Yes No

Encouraged distribution to all the potentially affected customers.

Yes No *Sources of lead – 40 C.F.R. 141.85(a)(1)(iii)*

Explained what lead is.

Yes No

Explained possible sources of lead and how it enters the drinking water.

Yes No

Included information on home/building plumbing materials and service lines that may contain lead (e.g., a lead ban in township).

Yes No

Explained other sources of lead (i.e., paint).

Yes No *Steps the consumer can take to reduce their exposure to lead in drinking water – 40 C.F.R. 141.85(a)(1)(iv)*

Included steps and other options consumers can take to reduce their exposure to lead in drinking water (e.g., encourage running the water, using alternative sources or treatment of water).

Yes No

Explained that boiling water does not reduce lead levels and concerns with using hot water from the tap (e.g., preparing baby formula).

Yes No

Suggested that parents have their child's blood tested for lead.

Yes No *Explanation for elevated lead levels – 40 C.F.R. 141.85(a)(1)(v)*

Explained why there are elevated levels of lead in the water system's drinking water (if known) and what the water system is doing to reduce lead levels in the homes and buildings in the area.

Yes No **Section 1.C:****PE Content Requirements for CWS Only****Indicate if Required
Content Included**

Information on how someone can have their water tested for lead.

Yes No

Discussion of lead in plumbing components and the difference between low lead and lead free.

Yes No

PWSID: System Name: **Section 2: CWS Only – Distribution Requirements***Check all that apply and provide information as indicated below:*

Section 2.A: PE Distributed by Deadline		Indicate if Required Deadline Met or Date(s) Approved by BSDW	
Distributed/issued all PE requirements according to 40 C.F.R. 141.85(b) and your water system's PE compliance schedule on Drinking Water Watch. <i>If no, provide explanation:</i> _____		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Date the CWS received approval from the BSDW to limit distribution per 40 C.F.R. 141.85(b)(7). N/A			
Section 2.B: PE Distribution Requirements – Annual		Date(s) Completed	Attached Proof of Completion
1	Provided PE notice to all bill paying customers.		
2	Contacted and provided PE notice to local public health agencies directly by phone or in person. Provide a list of the public health agencies contacted, their contact information, and whether it was on the phone or in person.		
3	Provided written PE notice to additional community-based organizations from list(s) received from local public health agencies. Provide a copy of the list received from the public health agencies. <i>Local public health agencies were contacted but a list of additional organizations was not received</i> <input type="checkbox"/>		
4	Provided the PE notice to the following organizations within the water system's service area: a) Public and private schools or school boards b) Women, Infants and Children (WIC) and Head Start Programs c) Public and private hospitals and medical clinics d) Pediatricians e) Family planning clinics f) Local welfare agencies		
5	Provided the PE notice to the following organizations within the water system's service area and around the service area if identified by the local public health agencies: a) Licensed childcare centers b) Public and private preschools c) Obstetricians-Gynecologists and Midwives		

PWSID: System Name:

Section 2.B: PE Distribution Requirements – Annual		Date(s) Completed	Attached Proof of Completion
6	<p>Performed at least <i>three</i> of the additional outreach activities listed below that reach all portions of the distribution system <u>as consulted and approved by the BSDW</u>.</p> <p><i>Water systems that serve $\leq 3,300$ people are required to conduct at least one of the following additional outreach activities if able to reach all portions of the distribution system.</i></p> <ul style="list-style-type: none"> a) Public Service Announcement b) Household deliveries c) Paid advertisement d) Email customers e) Public meetings f) Targeted individual customer contact g) Public area information display h) Direct material distribution to all multi-family homes and institutions i) Other method approved by the DEP-BSDW: _____ 	<p>Indicate which activities and the applicable dates:</p> <ul style="list-style-type: none"> a) b) c) d) e) f) g) h) i) 	<p><i>Note: The water system must attach a copy of written approval from the BSDW</i></p>
Section 2.C: PE Distribution Requirements – Semiannual		Date(s) Completed	Attached Proof of Completion
1	<p>If the water system serves $> 3,300$ submitted a press release to at least one newspaper, one television, <u>and</u> one radio station.</p> <p>N/A <input type="checkbox"/> <i>Water system serves $\leq 3,300$</i></p>	<p>Newspaper(s):</p> <p>Television station(s):</p> <p>Radio station(s):</p>	
2	<p>Water system serves $\leq 3,300$; therefore, it did not submit a press release and instead distributed PE notice to every household served by the water system.</p> <p>N/A <input type="checkbox"/> <i>Water system serves $> 3,300$</i></p>		
Section 2.D: PE Distribution Requirements – Quarterly		Date(s) Completed	Attached Proof of Completion
1	<p>Provided required language under 40 C.F.R. 141.85(b)(2)(iii) in water bills.</p>		

PWSID:

System Name:

Section 2.E: PE Distribution Requirements – Continuous		Date(s) Completed	Attached Proof of Completion
1	If water system serves > 100,000, posted information under 40 C.R.F. 141.85(a) on water system website. N/A <input type="checkbox"/> Water system serves ≤ 100,000		

Section 3: NTNCWS, TNCWS, or NP Only – Distribution Requirements
Check all that apply and provide information as indicated below:

Section 3.A: PE Distributed by Deadline	Indicate if Required Deadline Met
Distributed/issued all PE requirements according to 40 C.F.R. 141.85(b) and your water system's PE compliance schedule on Drinking Water Watch. If no, provide explanation: _____	Yes <input type="checkbox"/> No <input type="checkbox"/>

Section 3.B: PE Distribution Requirements – Once Per Calendar Year	Date(s) Completed	Attached Proof of Completion
1 Posted informational posters in a public place or common area in each building of the system.		
2 Provided PE notice to each person served by the water system.		
3 Schools and childcares only: Provided PE notice to parents and guardians. N/A <input type="checkbox"/> Water system is not a school or childcare		

Section 4: Certification

I hereby certify for _____ water system the information provided above is true and accurate and the following is true:

- 1) A copy of all PE materials and lists of newspapers, radio, television, facilities and other organizations they were provided to is attached to this certification form in accordance with 40 C.F.R. 141.90(f).
- 2) PE has been provided to its consumers in accordance with all delivery, content, and format requirements specified in 40 C.F.R. 141.85.

Failure to comply with all PE content, delivery, and reporting requirements will result in a Safe Drinking Water Act violation of 40 C.F.R. 141.85 or 40 C.F.R. 141.90(f).

System Owner/Director Print Name:		System Owner/Director Signature:	
System Owner/Director Phone Number:		Date:	
Licensed Operator of Record Print Name:		Licensed Operator of Record Signature:	
Licensed Operator of Record Phone Number:		Date:	