

2024 ANSWER LINKS FOR PHYSICAL CONNECTION PERMIT QUESTIONS

(12/20/2023)

1. Website resources for general Physical Connection Permitting Questions:
https://www.nj.gov/dep/watersupply/dwc_physcon.html
2. Physical Connection Renewal Permit Online Processing (steps for new and existing users):
https://www.nj.gov/dep/watersupply/dwc_physcon_eperm.html
3. NJDEP Online Renewal Service:
 - a. Overview: <https://www.nj.gov/dep/watersupply/pdf/eperm-overview.pdf>
 - b. Registration: https://nj.gov/dep/online/reg_instructions_new.pdf & <https://www.njdeponline.com/>
 - c. Forgot Password: <https://my.nj.gov/selfservice/PasswordReset>
 - d. Forgot Certification PIN: <https://dep.nj.gov/online/njdep-online-faqs/>
 - e. Forgot Challenge Questions and Answers: <https://dep.nj.gov/online/njdep-online-faqs/>
4. TESTERS – Physical Connection E-Permitting Tester Quarterly Service Instructions NJDEP Online Registration & Quarterly Reporting – see pages 14-15 for ACCESS TYPE, page 20 for REPLACED DEVICE and pages 32-33 INTERNAL INSPECTION: <https://www.nj.gov/dep/watersupply/pdf/rs-quarterly.pdf>
5. TESTERS – Video (6 minutes) – How to complete E-Permitting Tester Quarterly Service including New Replacement Device for Old Replaced Device: <https://youtu.be/MEGeiwqSURs>
6. PERMITTEES – Physical Connection E-Permitting RESPONSIBLE OFFICIAL (RO) Renewal Service Instructions – see pages 14-19 & 29 for ACCESS TYPE, pages 32-33 for PAYMENT and page 40 (Quarter 3 or 4) INTERNAL INSPECTION NOTE: Uploading attachments prevents permit auto renewal and requires NJDEP review so be sure all tester reports/documents were SUBMITTED PRIOR to the online renewal application see pages 28 & 41: <https://www.nj.gov/dep/watersupply/pdf/rs-permit.pdf>
7. PERMITTEES RO – VIDEO (6 minutes) – How to complete E-Permitting RO Annual Renewal Service: <https://youtu.be/OnDMcJWWG3Y>
8. How public can find Certified Backflow Prevention Device Tester Agencies:
https://www.nj.gov/dep/watersupply/dwc_physcon_certify.html
9. NJDEP Data Miner for public to see Physical Connection Reports (Search by Category – Water Supply and Geoscience): <https://njems.nj.gov/DataMiner>
10. FORMS – NOTE: forms not listed below are invalid and will not be accepted. Please always CLEAR the CACHE of your browser prior to using the form links below and before using NJDEP Online Reporting.
 - a. [Physical Connection Permit Cancellation or Device Elimination or Facility Owner Change BWSE-PCR \(09/13\)](#)
 - b. [Physical Connection Permit \(INSTALL or NEW or MODIFICATION\) Application BWSE-PCI-145 \(05/14\)](#)
 1. [What Triggers a New Jersey DEP Physical Connection Permit and How to Apply](#)
 - c. [Certification of Inspection & Testing Results Initial or Quarterly Physical Connection Test & Maintenance Report BWSE-CITR-IQ \(08/09/22\)](#)
11. Facility Site Administrator (FSA) Request Form for Water Supply
https://www.nj.gov/dep/watersupply/pdf/security_admin_form_ws.pdf

EMAIL INSTRUCTIONS – If you have no FSA, or if your RO Access request says “Pending”, or if your last Physical Connection Permit expired on 03/31/2023 (or before) without being renewed, or payment problem occurs, email us with the respective SUBJECT LINE:

- a. “NO FSA PHYSICAL CONNECTION FACILITY ID # _____”,
- b. “RO Access Pending PHYSICAL CONNECTION FACILITY ID # _____”
- c. “NO 2023 RENEWAL for PHYSICAL CONNECTION FACILITY ID # _____”, or
- d. “PAYMENT PROBLEM PHYSICAL CONNECTION FACILITY ID # _____”

to physicalconnection@dep.nj.gov or michael.bleicher@dep.nj.gov

Thank you!