

NJPEPL Process Step 1: Annual Planning and Goal-Setting Conference

Preparing for the Conference

Directions: In the following activity, we will be preparing for your upcoming annual planning and goal-setting conference. You will need access to the following materials:

- Student performance data
- Your annual summary conference form from the most recent evaluation cycle
- Your current PDP
- Survey data
- District goals
- Other relevant information

1. Review relevant school and performance evaluation data. Identify major patterns including successes and areas for improvement.

2. Identify one to three priority areas for school growth for the following year.

3. Identify one to three areas of professional growth based on your performance evaluation.

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4. Identify any other areas of growth based on completion of the PSEL Leadership Reflection and Growth Tool or other self-reflection process.

5. In what areas of professional practice might your PDP be modified to support your growth in these areas?

6. For which school improvement priority might an Administrator Goal be developed?
