

# Annual Summary Conference Form

For Teachers Receiving a Median Student Growth Percentile (mSGP) Score

Date	Name	School	Assignment	Years in District	Tenured (Y/N)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Practice Score 55%	SGO Score* 15%
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mSGP Score 30%	Summative Rating
<input type="text"/>	<input type="text"/>

Fill these boxes when mSGP scores are released from NJDOE

Summative Rating Scale	
Highly Effective	3.50 – 4.00
Effective	2.65 – 3.49
Partially Effective	1.85 – 2.64
Ineffective	1.00 – 1.84

\*Average score if two SGOs used

## Guidelines for Conference Discussion

### Practice

Using documentation (observation reports, teacher reflection, etc.) and citing specific evidence, identify and discuss:

- 1-3 areas of strength
- 1-3 areas for improvement

### Student Growth Objectives

Using completed SGO forms and supporting documentation (assessment results, etc.), discuss:

- Successes and challenges of SGO process
- Lessons from SGOs about teaching and student learning
- Steps to improve SGOs for next year

### Professional Development Plan (PDP)

Using the current PDP, discuss strategies for improving performance next year, such as:

- Successes and challenges on this year's PDP
- Areas of professional development linked to information from evaluation
- Components and implementation of a Corrective Action Plan (CAP) where warranted

### Median Student Growth Percentile

Use mSGP scores to discuss implications on summative evaluation and future professional goals

- Relationship between mSGP scores and other components of evaluation
- Impact of score for current observation scores and student achievement measures
- Implications of these data and summative evaluation for current PDP

	Name	Signature	Date
Teacher	<input type="text"/>	<input type="text"/>	<input type="text"/>
Evaluator	<input type="text"/>	<input type="text"/>	<input type="text"/>

<input type="checkbox"/> Recommended for rehire (non-tenured) <input type="checkbox"/> Recommended for continued employment (tenured) <input type="checkbox"/> Placed on Corrective Action Plan
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