



STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

Portfolio Appeal Process Cover Sheet

Each student's portfolio appeal must include each of the following items:

- A completed Appeal Cover Sheet (page 1 of this document);
- Education Proficiency Plan (pages 2 to 9 of this document);
- Student transcripts;
- Specified quantity Constructed Response Tasks (CRTs) and student responses in the subject areas in which the student is attempting to meet the graduation assessment requirement (ELA/L and/or mathematics; find more information in the English Language Arts/Literacy (ELA/L) and Mathematics Information Guides.); and
- A Constructed Response Task (CRT) Cover Sheet for **each** test item in each subject area. (The CRT Cover Sheet for each subject area can be found in the [English Language Arts/Literacy](#) (ELA/L) and [Mathematics](#) Information Guides.)

Student Appeal Process Information

Required Information

High school graduation date:

Student name:

SSID:

County:

School district:

School name:

School Contact person (re: appeal):

Email address of contact person:

Contact person's phone number:

Principal's name:

Principal's email address:

Please specify the content area(s) for this Portfolio Appeal by checking the appropriate box:

English Language Arts/Literacy only

Mathematics Only

Both ELA/L and Math



**New Jersey Department of Education Portfolio Appeal
Education Proficiency Plan (EPP)
2018-19**

Student Name:

CDS Code:

District Name:

School Name:

To earn a New Jersey high school diploma, a student must demonstrate proficiency in both English Language Arts/Literacy (ELA/L) and mathematics. A student may do this as explained in the [High School Graduation Assessment Requirements](#) document.

Part I. Student Assessment Information

This Educational Proficiency Plan is for this/these content area(s) – check those that apply:

English Language Arts/Literacy

Mathematics

Both

In December 2018, minor updates were made to this document with the goals of improving the document's accuracy and avoiding disruption to existing practices.

Part I. continued

Tables 1 and 2 below are used to help school officials determine whether the student passed a graduation assessment in ELA/L or mathematics. *If the student was proficient in a particular subject, then no portfolio appeal is necessary for that subject.*

Table 1: High School Graduation Assessments for ELA/L (2018-19 Cut Scores)

English Language Arts/Literacy	Student Score	Pass? Y/N
PARCC ELA Grade 9 \geq 750 (Level 4) <i>or</i>		
PARCC ELA Grade 10 \geq 750 (Level 4) <i>or</i>		
PARCC ELA Grade 11 \geq 725 (Level 3) <i>or</i>		
Prior to 3/1/16 SAT Critical Reading \geq 400 <i>or</i>		
3/1/16 or later SAT Evidence-Based Reading and Writing Section \geq 450 <i>or</i> SAT Reading Test \geq 22 <i>or</i>		
ACT Reading or ACT PLAN Reading ¹ \geq 16 <i>or</i>		
ACCUPLACER Write Placer \geq 6 <i>or</i>		
ACCUPLACER Write Placer ESL \geq 4 <i>or</i>		
PSAT10 Reading <i>or</i> PSAT/NMSQT Reading (taken before 10/1/15) \geq 40 <i>or</i> PSAT10 Reading <i>or</i> PSAT/NMSQT Reading (taken 10/1/15 or later) \geq 22 <i>or</i>		
ACT Aspire Reading ¹ \geq 422 <i>or</i>		
ASVAB-AFQT Composite \geq 31		

¹ Test is no longer administered but can be used for the graduating year 2019.

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Table 2: High School Graduation Assessments for Mathematics (2018-19 Cut Scores)

Mathematics	Student Score	Pass? Y/N
PARCC Algebra I \geq 750 (Level 4) <i>or</i>		
PARCC Geometry \geq 725 (Level 3) <i>or</i>		
PARCC Algebra II \geq 725 (Level 3) <i>or</i>		
Prior to 3/1/16 SAT Math \geq 400 <i>or</i>		
3/1/16 or later SAT Math Section \geq 440 <i>or</i> <i>or</i> SAT Math Test \geq 22 <i>or</i>		
ACT or ACT PLAN Math ² \geq 16 <i>or</i>		
ACCUPLACER Elementary Algebra \geq 76 <i>or</i> Next-Generation ACCUPLACER Quantitative Reasoning, Algebra, and Statistics (QAS) (beginning January 2019) ³ \geq 255 <i>or</i>		
PSAT10 Math <i>or</i> PSAT/NMSQT Math \geq 40 <i>or</i> PSAT10 Math <i>or</i> PSAT/NMSQT Math \geq 22 <i>or</i>		
ACT Aspire Math ² \geq 422 <i>or</i>		
ASVAB-AFQT Composite \geq 31		

² Test is no longer administered but can be used for the graduating year 2019.

³ Beginning on **Monday, January 28, 2019**, classic ACCUPLACER tests will no longer be available. QAS will replace ACCUPLACER Elementary Algebra.

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Part II. Student Courses

If a student needs a portfolio appeal for ELA/L, complete Table 3 below. If a student needs a portfolio appeal for mathematics, please complete Table 4 below. Tables 5 and 6 are used to measure proficiency in the New Jersey Student Learning Standards for ELA/L and mathematics. Complete each table by listing the specific standard, the intervention to meet the standard, the evidence to be collected, and the target completion date. Include a copy of the student’s transcript with the appeal.

Table 3: ELA/L Courses

ELA/L Course Taken	Grade Obtained	Areas of Strength	Areas That Need Improvement

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Table 4: Mathematics Courses

Mathematics Course Taken	Grade Obtained	Areas of Strength	Areas Which Need Improvement

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Table 5: ELA/L Education Proficiency Plan

ELA/L Focus Standard for Intervention	Describe Interventions	Describe Evidence to be Collected to Determine Proficiency in the Focus Standard	Targeted Date for Completion

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Table 6: Mathematics Education Proficiency Plan

Mathematics Focus Standard for Intervention	Describe Interventions	Describe Evidence to be Collected to Determine Proficiency in the Focus Standard	Targeted Date for Completion

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Plan Agreement

Guidance or School Advisor Signature:

Teacher Signature:

Advisor Contact Name:

Advisor Phone:

Advisor Email:

Education Proficiency Plan Completion Verification Section (required):

This student has completed all requirements of his/her plan.

Principal or designee name (printed):

Principal or designee signature:

Date:

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