

2017 VEDS County College Data Dictionary

The file will contain all students who either completed a career and technical course or were matriculated in a Perkins eligible, career and technical education (CTE) program in either the **Fall 2015 or Spring 2016** term.

The colleges will be reporting all of the data elements for all of the students in the file. The Gender field cannot be reported as unknown or left blank. Race/Ethnicity will be reported using the same approach as NJ Higher Education for collecting SURE data. Need-based financial aid data will now be reported as separate data fields as Pell, FCWS, Perkins Loan, SEOG, Subsidized Direct Loans, EOF, TAG and Need Based Institutional Grant or Scholarship.

Timeline:

The final version of a complete VEDS file will be due on **May 31, 2017**. The file will include enrollment data for the preceding academic year (e.g., **Fall 2015 and Spring 2016**). The file will include graduate data through **October 1, 2016** and retention and transfer through the end of the **Fall 2016** term. Performance on post-graduate licensure and standardized tests will be included up through the submission of the file.

File Format:

It is preferred to have VEDS file in the Excel format with column header as.csv or .txt or .xlsx.

Data Field Name	Position	Size	Definition of the Data Field
RPT_YR	01-04	4	Enter "2017" for this column.
COUNTY	05-06	2	Institution Two digit county code: 01 = Atlantic 23 = Middlesex 03 = Bergen 25 = Monmouth 05 = Burlington 27 = Morris 07 = Camden 29 = Ocean 09 = Cape May 31 = Passaic 11 = Cumberland 33 = Salem 13 = Essex 35 = Somerset 15 = Gloucester 37 = Sussex 17 = Hudson 39 = Union 19 = Hunterdon 41 = Warren 21 = Mercer
LAST NAME	7-56	50	
FIRST NAME	57-106	50	

STATE	107-108	2	Student State of Residence
ZIP	109-113	5	Student Zip Code Format this column to text in order to enter the leading zero.
SSN	114-122	9	Please do not enter "-" for SSN; format this column to text in order to enter the leading zero; 9 digits. If the SSN is unavailable, please enter a 9 digit ID with the first digit as "9".
GENDER	123	1	This data field cannot be left blank or coded with unknown. 1 = Male 2 = Female
HISPANIC / LATINO CODE	124	1	An indication that a student self-identifies as being Hispanic or Latino 0 = Not Reported by Student 1 = Yes, a student identifies as being Hispanic or Latino
AMERICAN INDIAN / ALASKAN NATIVE CODE	125	1	An indication that a student self-identifies as being an American Indian or Alaskan Native 0 = Not Reported by Student 1 = Yes, a student identifies as being American Indian or Alaskan Native
ASIAN CODE	126	1	An indication that a student self-identifies as being Asian 0 = Not Reported by Student 1 = Yes, a student identifies as being Asian
BLACK/AFRICAN AMERICAN CODE	127	1	An Indication that a student self-identifies as being Black or African American 0 = Not Reported by Student 1 = Yes, a student identifies as being Black / African American
NATIVE HAWAIIAN / PACIFIC ISLANDER CODE	128	1	An indication that a student self-identifies as being Native Hawaiian or Other Pacific Islander 0 = Not Reported by Student 1 = Yes, a student identifies as being Native Hawaiian / Pacific Islander
WHITE CODE	129	1	An indication that a student self-identifies as being White 0 = Not Reported by Student 1 = Yes, a student identifies as being White
STATUS	130	1	Enter: 1 = Participant-CTE Major -- A postsecondary student (part-time or full-time) who is matriculated in a NJDOE approved CTE major in an AS, AAS, AFA, Certificate, or Certificate of Achievement program and who by the end of Spring semester of the 2015-16 school year, has completed at least one or more college-level course(s). These students cannot have DEGREE TYPE = 6

			<p>(AA), 7 (Other Associate Degree) or 8 (Non-Matriculated).</p> <p>2 = Participant-Non CTE Major -- A postsecondary student (part-time or full-time) who has completed a NJDOE approved CTE course by the end of the Spring semester of the 2015-16 school year.</p> <p>3 = Concentrator -- A postsecondary student (part-time or full-time) who is matriculated in a NJDOE approved CTE major in an AS, AAS, AFA, Certificate, or Certificate of Achievement Program and who by the end of the Spring semester of the 2015-16 school year, has earned at least 12 college-level credit hours.</p> <p>These students cannot have DEGREE TYPE = 6 (AA), 7 (Other Associate Degree) or 8 (Non-Matriculated).</p>
PROGRAM CIP	131-136	6	Enter the program CIP Code for all students in the file. For students with STATUS = 1 or 3, use only CIP Codes included on the Perkins-eligible program list.
COURSE CIP	137-142	6	<p>For Students with STATUS = 2, enter the CIP Code associated with the vocational CTE course.</p> <p>This field should be left blank for STATUS = 1 and STATUS = 3 students.</p>
PARTTIME OR FULLTIME	143	1	<p>Code the students as Part-time if they were Part-time in either the Fall 2015 or Spring 2016 semester.</p> <p>P = Part-time student F = Full-time student</p>
REMEDIAL	144	1	<p>Whether the student ever enrolled in at least one (1) remedial course during postsecondary education.</p> <p>1= Yes 2= No</p>
DEGREE TYPE	145	1	<p>An indication of type of certificate or degree conferred by program. Students with STATUS = 1 or 3 must report a degree type of 1, 2, 3, 4, or 5.</p> <p>1 = Certificate of Achievement 2 = Certificate 3 = A.S. Degree (Associate in Science Degree) 4 = A.A.S. (Associate in Applied Science Degree) 5 = A.F.A. (Associate in Fine Arts) 6 = A.A. (Associate in Arts) 7 = Other Associate Degree (E.g., A.R.A.) 8 = Non-Matriculated</p>

PROGRAM CODE	146-170	25	<p>Enter the program code (e.g., ACCNT) that is exactly the same as listed on the Perkins-eligible program list.</p> <p>Students with STATUS = 1 or 3 must use codes that are on the NJDOE approved Perkins-eligible program list.</p>
NAME OF THE PROGRAM	171-220	50	<p>Enter the program name.</p> <p>Students with STATUS = 1 or 3 should use the program name associated with the program code on the approved Perkins-eligible program list.</p>
DISABILITY	221	1	<p>An individual with any disability as defined in section 3 of the Americans with Disabilities Act of 1990 (42 U.S.C. 12102).</p> <p>1 = Yes 2 = No Blank = Student has not self-identified</p>
LEP	222	1	<p>Limited English Proficient. This field is to collect whether the student was enrolled in an ESL course during the reporting year.</p> <p>1 = Yes 2 = No</p>
DISPLACED HOMEMAKER	223	1	<p>Whether the individual who</p> <p>(A)</p> <p>(i) has worked primarily without remuneration to care for a home and family, and for that reason has diminished marketable skills;</p> <p>(ii) has been dependent on the income of another family member but is no longer supported by that income; or</p> <p>(iii) is a parent whose youngest dependent child will become ineligible to receive assistance under part A of title IV of the Social Security Act (42 U.S.C. 601 et seq.) not later than 2 years after the date on which the parent applies for assistance under such title; and</p> <p>(B) is unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment.</p> <p>1 = Yes 2 = No Unknown leave blank</p>
SPP	224	1	<p>Use Federal Financial Aid application. Marital status of the student e.g. single, divorced, widowed, or separated and household size greater than 1 and independent.</p> <p>1 = Yes 2 = No Unknown leave blank</p>

PELL Grant	225	1	Whether the student received Pell Grant: 1 = Yes 2 = No
FCWS	226	1	Whether the student received (Federal College Work Study) (FCWS): 1 = Yes 2 = No
Perkins Loan	227	1	Whether the student received Perkins Loan: 1 = Yes 2 = No
SEOG	228	1	Whether the student received Supplemental Educational Opportunity Grant (SEOG): 1 = Yes 2 = No
Subsidized Direct Loans	229	1	Whether the student received Subsidized Direct Loans (previously referred to as Subsidized Stafford Loans) 1 = Yes 2 = No
EOF	230	1	Whether the student received Educational Opportunity Fund (EOF): 1 = Yes 2 = No
TAG	231	1	Whether the student received a Tuition Aid Grant (TAG): 1 = Yes 2 = No
NEED BASED Institutional Grant or Scholarship	232	1	Whether the student received NEED BASED institutional grant or scholarship. 1 = Yes 2 = No
Type of Competency Measure	233	1	Enter the measure type the completer took as a competency test. Please enter only one choice in the following priority order. 1 = Licensure Exam 2 = Industry Credential Exam 3 = National Validated Test 4 = No test available
VOCKILL	234	1	Enter: 1 = Pass 2 = Fail 3 = No test scores available
GRADUATION STATUS	235	1	Enter: 1 = Yes (graduated with degree or certificate). Include

			graduates through October 1, 2016. 2 = No
RETENTION or TRANSFER, i.e., Enrolled in the Following Fall or Transferred to another higher education institution as of the following Fall	236	1	Enter: 1 = Transferred to another 2year or 4year institution 2 = Enrolled the following Fall 3 = Neither Enrolled nor transferred
Cumulative GPA	237-239	3	Graduates ONLY Cumulative G.P.A. creditable toward a degree or certificate (3 digits, 1 whole number with 2 assumed decimal places) Do not enter 000 for non-graduates
NJ SMART ID	240-249	10	Enter NJ SMART ID if known.
Accumulated Degree Credit	250-254	5	Enter 5 digits for this field (3 whole numbers with 2 assumed decimal places), i.e. 00000= 0 credits; 00300= 3 credits; 10050 = 100 and one-half credits.