

SCHOOL OCCUPATIONAL THERAPIST STANDARD CERTIFICATE

TO AVOID DELAYS: After applying online, please email any transcripts, letters, forms, copies of out-of-state certification or other required documents to certapplication@doe.nj.gov. Electronic transcripts must be sent directly from your university, college, clearinghouse or school. Please include your tracking number in the subject line of all correspondence with our office.

The School Occupational Therapist endorsement is required for service as an occupational therapist in preschool through grade 12.

Bachelor's Degree Requirement

- A bachelor's degree from a regionally accredited college or university.

Occupational Therapy Study

- Completion of a program in occupational therapy from an approved school is required.

NJ Occupational License

- A currently valid license issued by the New Jersey Occupational Therapy Advisory Council. Please submit a copy of the license.

Fee Requirement

- No checks or money orders will be accepted
- Please make the payment online
- Please notify your examiner after payment has been made.
- If your application expires after six months, you will be charged a fee of \$70.
- All fees, including money left on file, are nonrefundable

You cannot complete the entire application process online. After applying online, please email all necessary documentation to certapplication@doe.nj.gov. Electronic transcripts must be sent directly from your university, college, clearinghouse or school. Please include your tracking number in the subject line of all correspondence with our office.

If the above requirements have been met, then you may complete the online application in the Teacher Certification Information System (TCIS).