

## **SCHOOL ATHLETIC TRAINER STANDARD CERTIFICATE (ENDORSEMENT CODE: 2930)**

**TO AVOID DELAYS:** After applying online, please email any transcripts, letters, forms, copies of out-of-state certification or other required documents to [certapplication@doe.nj.gov](mailto:certapplication@doe.nj.gov). Electronic transcripts must be sent directly from your university, college, clearinghouse or school. Please include your tracking number in the subject line of all correspondence with our office.

The Athletic Trainer certificate is required for service as a school athletic trainer in all public schools.

In order to be eligible for the athletic trainer certificate, you will need to apply and submit the following:

- Official transcripts noting a bachelor's degree conferral from a regionally accredited college or university.
- Satisfactorily complete the requirements established by the State Board of Medical Examiners for registration as an athletic trainer. Please submit a copy of your athletic trainer license.

#### **Fee Requirement**

- No checks or money orders will be accepted
- Please make the payment online
- Please notify your examiner after payment has been made.
- If your application expires after six months, you will be charged a fee of \$70.
- All fees, including money left on file, are nonrefundable

**You cannot complete the entire application process online. After applying online, please email all necessary documentation to [certapplication@doe.nj.gov](mailto:certapplication@doe.nj.gov). Electronic transcripts must be sent directly from your university, college, clearinghouse or school. Please include your tracking number in the subject line of all correspondence with our office.**

If the above requirements have been met, then you may complete the online application in the Teacher Certification Information System (TCIS).