New Alternate Route Teachers - Certificate of Eligibility (CE)

How to Obtain your Standard Teaching Certificate

A Guide to the Provisional Teacher Process (PTP)

There are teacher responsibilities and district responsibilities. Unless noted otherwise, the flow chart below are responsibilities of the teacher.

### COMPLETE PREPARATION PROGRAM
- Review Requirements Initial Certificate (CE)

### START EMPLOYMENT
- Be Registered in the PTP Program by your District

### MAINTAIN EMPLOYMENT: Mentoring
- Be Mentored During Your 1st 30 weeks of Teaching

### MAINTAIN EMPLOYMENT: Evaluation
- Be Evaluated by your district supervisor each year

### APPLY FOR YOUR STANDARD CERTIFICATE
- Apply for your Standard Certificate

- You must apply online using TCIS once you have successfully completed the Provisional Teacher Process
  - You must have met all of the following:
    1. Completed 30 weeks of mentoring
    2. Complete and pass teacher performance assessment ($300)
    3. Earn 2 years of effective or highly effective final evaluation ratings on a provisional license
    4. Complete your preparation program and submit your completed CE-VOPC form

*Note that if you change school districts (not schools within a district) during the provisional year and begin teaching in a new school district, a new provisional certificate will be required.