



State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

ROCHELLE R. HENDRICKS
Acting Commissioner

December 3, 2010

Dr. Richard G. Bozza, Executive Director
New Jersey Association of School Administrators
920 West State Street
Trenton, NJ 08618-5394

Dear Dr. Bozza:

On September 13, 2010, the New Jersey Department of Education issued a denial of the request for a waiver of the prohibition on reimbursement of overnight lodging for attendees of TECHSPO 2011 to be hosted by the New Jersey Association of School Administrators on January 27 and 28, 2011, in Atlantic City.

Upon appeal supported by additional information about the event, as well as the significant role that educational technology can play in improving student learning and in achieving cost efficiencies, I find that TECHSPO 2011 meets the criteria of the regulations, and I approve your waiver request. As a result of this waiver, school districts will be able to reimburse attendees for overnight lodging on January 27, 2011, provided that the remaining conditions delineated in this letter are met. Reimbursement for registration fees, mileage and meals, subject to the limitations and conditions set forth in *OMB Circular 08-19* and *OMB Circular 06-14*, may also be permissible. School districts should ensure that they approve attendance only of board members and employees whose duties are related to the purposes of the conference or who are required to attend to meet continuing education requirements as a condition of continued employment.

Moreover, please be advised that the waiver of the prohibition for reimbursement for overnight lodging covers only those attendees whose home to event commute exceeds 50 miles. In other words, only those individuals whose one-way commute to the TECHSPO 2011 conference exceeds 50 miles may obtain reimbursement from their school district for overnight lodging.

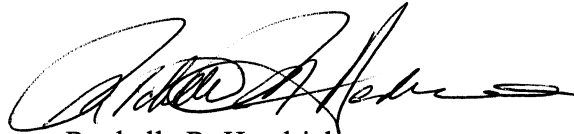
Dr. Richard Bozza

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I want to emphasize that I recognize the value and importance of the TECHSPO event. However, as I am sure you are aware, given the fiscal constraints we are all facing, this waiver approval is applicable to TECHSPO 2011 only. In the future, I encourage you and your organization to consider alternative means of providing professional development to minimize the need for overnight stays, such as holding one day, regional events.

Sincerely,

A handwritten signature in black ink, appearing to read "Rochelle R. Hendricks", written in a cursive style.

Rochelle R. Hendricks

Acting Commissioner

RRH/YOT/PS/MM/Y/Referrals/2010/travelwaivers/ReconsiderNJASATechspo2011REV2.doc

c: Executive County Superintendents

Senior Staff

Michael Mindlin