NEW JERSEY GOVERNMENT RECORDS COUNCIL

Administrative Complaint Disposition – No Record(s) Responsive to the Request Exist

Kevin Jackson
Complainant

v.

N.J. Department of Corrections
Custodial Agency

Custodian of Record: John Falvey
Request Received by Custodian: October 17, 2016
GRC Complaint Received: December 5, 2016

Complaint Disposition: The Complainant, an inmate, sought his “progress notes” from February 6, 1987, to April, 1990. The Custodian certifies that he responded to the Complainant in writing within the statutorily mandated response time indicating that his progress notes begin in 1992, and in accordance with the approved Record Retention Schedule, inmate records are destroyed ten (10) years after sentence completion. Additionally, the Complainant has failed to provide any evidence to contradict the Custodian’s certification. Thus, this complaint should be dismissed because evidence of record reflects that no responsive records exist.


This is the final administrative determination in this matter. Any further review should be pursued in the Appellate Division of the Superior Court of New Jersey within forty-five (45) days. Information about the appeals process can be obtained from the Appellate Division Clerk’s Office, Hughes Justice Complex, 25 W. Market St. PO Box 006, Trenton, NJ 08625-0006.

Effective Date of Disposition: October 30, 2018

Prepared By: Samuel A. Rosado
Staff Attorney

Date: October 23, 2018

Distribution Date: October 31, 2018

1 A search on the Department of Corrections’ website confirms the Complainant’s Admission Date as October 9, 1992. See “Offender Details,” available at https://www20.state.nj.us/DOC_Inmate/details?x=1038985&n=0 (last accessed Oct. 15, 2018).