



## COVID-19 Vaccination Documentation

The New Jersey Vaccine Preventable Disease Program's goal is to ensure individuals have trustworthy and verifiable copies of digital or paper vaccination records that can serve as credentials for medical purposes and demonstrate vaccination status—if required—for work, school, travel, or other purposes.

The frequently asked questions below have been developed to assist the public, businesses, health care providers, health systems and facilities, educational institutions, public health departments, and other government agencies for determining proof of COVID-19 vaccination.

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### 1. Why is a COVID-19 Vaccination Record Important?

Having documentation of vaccination is important. This record provides important information about the vaccines received including personal information, such as the name and date of birth of the person receiving the vaccine, the type of vaccine administered, the manufacturer (e.g. Moderna, Pfizer, Janssen), vaccine lot number, the date administered, and vaccination location.

It is important to keep your record safe and accessible as you may be required to show evidence that you have been vaccinated.

### 2. What is considered acceptable proof of COVID-19 vaccination in New Jersey?

The following documents should be accepted if they list COVID-19 vaccines approved or authorized for Emergency Use Authorization (EUA) in the U.S. and/or World Health Organization (WHO) along with an administration date for each dose:

- a. The Centers for Disease Control and Prevention (CDC) COVID-19 Vaccination Card issued to the vaccine recipient by the vaccination site, or an electronic or physical copy of the same;
- b. Official record from the New Jersey Immunization Information System (NJIS) or other State immunization registry;
- c. A record from a healthcare provider's portal/medical record system on official letterhead signed by a licensed physician, nurse practitioner, physician's assistant, registered nurse or pharmacist;
- d. A military immunization or health record from the United States Armed Forces; or
- e. [Docket mobile phone application record](#) or any similar State specific application that produces a digital health record.

**3. What if I did not receive a vaccination card after getting my first dose?**

If you did not receive a COVID-19 vaccination card at your first appointment, contact the vaccination provider site where you received your first shot to find out how you can get a card. Alternatively, you can request an official copy from your state immunization registry. New Jersey residents vaccinated in-state can request a copy through NJIIS or use Docket (Refer to question 4 below).

**4. What if I lost my vaccination card or don't have a copy? How can I request a record for my child(ren)?**

New Jersey residents who received their COVID-19 vaccine in-state and who are of legal age (18 years or older) can request immunization records through their healthcare provider, NJIIS, or the Docket mobile phone application. If you are requesting the record of a minor child (under age 18), you must be the child's parent or legal guardian at the time of the request. For more information visit [NJIIS](#).

Out-of-state residents should contact their vaccination site, healthcare provider, or their state's immunization registry to obtain an official immunization record.

**5. How do I submit proof of my COVID-19 vaccination documentation to someone requesting my vaccination record (i.e. Employer, School, Higher Education Institution)?**

Procedures may vary for each entity. You should follow the procedures in place for the entity requesting the record.

For an entity not subject to an Executive Order issued by the Governor of New Jersey or an Executive Directive issued by the Department of Health requiring the entity to accept certain forms of documentation as proof of vaccination, it is recommended that the entity accept all formats—e.g. hard copies, photocopies, electronic copies, and other formats—of the documents listed in Question 2 as valid proof of vaccination.

**6. Can an employer access an employee's COVID-19 vaccination records in the New Jersey Immunization Information System (NJIIS) to verify their vaccination status?**

No, an employer cannot access an employee's vaccination records that are maintained in the NJIIS for the purpose of verifying the employee's vaccinations for employment.

An authorized NJIIS user's access to information in the NJIIS is limited by law, namely N.J.S.A. 26:4-131 et seq. and N.J.A.C. 8:57, subchapter 3. The statutes and rules provide that NJIIS users shall only access an individual's vaccination information in the NJIIS if they have claimed the individual in NJIIS as their patient and/or if the user is currently providing healthcare services to the individual. The statutes and rules further provide that a child care center, school, college or university shall only access an individual's immunization information in the NJIIS if they have enrolled or are in the process of enrolling the individual in their institution.

Because the statutes and rules do not permit an employer to verify an employee's vaccination status in NJIIS, employers should have employees submit vaccination documentation for verification. Please see Question 2 for more details on valid vaccine documentation.

**All authorized users should review the statute and regulations to ensure use is consistent with existing laws.** The NJIIS is the official Immunization Registry pursuant to the Statewide Immunization Registry Act – N.J.S.A. 26:4-131 et seq. (P.L. 2004, c. 138), N.J.A.C. 8:57, subchapter 3.

**7. Are COVID-19 vaccines received outside the United States valid?**

The CDC recommends that certain vaccinations administered outside the United States be accepted as proof of vaccination. Vaccines that are [FDA approved or authorized](#) in the United States or listed as emergency use by the [WHO](#) are acceptable. Talk to your doctor about whether your vaccine doses are accepted.

For specific guidance on COVID-19 vaccination received outside of the U.S. consult the current [CDC recommendations](#).

**8. Will vaccination records from outside the United States be accepted?**

Vaccination records issued outside the United States may be acceptable as proof of vaccination, but will depend on the policies set by the receiving agency/institution. In some cases, the agency/institution may ask for an official translation of the record if the record is in a language other than English.

**9. My facility/organization is reviewing COVID-19 vaccination records. What should I do if the record has missing information (e.g., lot number)?**

Your COVID-19 vaccination record should minimally include your name, date of birth, the type of vaccine, the date administered, and the site that administered the vaccination. If your facility/organization is requesting a vaccine lot number or any other information that is not included on your record, contact your vaccination site, health care provider, or state immunization registry to provide you with that information.