

New Jersey Department of Human Services
Division of Developmental Disabilities

**Walmart COVID-19 First, Second, Third/Booster Vaccine Program for Residents with IDD,
TBI and Their Staff**

In early 2021, the Division partnered with Walmart for COVID-19 vaccine administration to individuals with intellectual and/or developmental disabilities (IDD) and/or traumatic brain injury (TBI) living in congregate residential settings funded by the Department of Human Services (DHS). The Division is pleased to announce that this program is re-activated and able to provide all approved COVID-19 vaccines (i.e. all manufacturers and for first, second, third/booster doses) to eligible residents and staff. Please note that eligible residents and staff can receive vaccination through any program and are not limited to only using this opportunity.

!! This program is available to residents and staff !!

Providers that arranged vaccinations through the Pharmacy Partnership for Long-Term Care Program are directed to use this vaccination opportunity in its place if they have not already met their vaccination needs.

Walmart will provide COVID-19 vaccination at 34 of its New Jersey locations for this program. Vaccination can only be scheduled by the residential service provider calling their [preferred participating Walmart](#) to schedule their residents and/or staff. When making contact, they will need to identify themselves as an IDD or TBI Disability Service Provider, communicate the names of those to be scheduled and whether they are a resident or staff person.

Each participating provider in this program must present the below Walmart Required Forms at the time of vaccination. Staff choosing to be vaccinated through this program must also present these forms.

Walmart Required Forms

- [Walmart Vaccine Administration Record and Informed Consent](#) (also in [SPANISH](#)).
- [Walmart Vaccine Booster Eligibility Attestation](#).
- [Walmart Insurance Attestation](#) - Complete this form for persons with no insurance **OR** those with insurance who will not bring a copy of their active insurance card(s) to **give** to Walmart at time of vaccine administration. This includes Medicare, Medicaid, and/or private insurance cards.
- Vaccination card, provided at time of initial vaccination so that the booster shot can be properly recorded. If you do not have this card, please see this [link](#) for how to address.

For residents, how the above forms are completed will depend on how resident consent for vaccination is obtained.
Please read the next subsequent sections on obtaining consent if:

1. The resident or guardian can sign the Walmart consent in time for the appointment;
2. The guardian is available but cannot sign consent before appointment; or
3. The guardian is deceased, incapacitated or pending appointment (contact DDD).

#1 Consent when the Resident has Capacity to Sign Written Consent Form or Assigned Guardian(s) is Available to Sign Written Consent Form In Time For Vaccine Appointment.

Each participating provider in this program must present the Walmart Required Forms listed above and proof of previous vaccination (as applicable) at time of vaccination. The provider shall ensure forms are signed by each resident or their guardian (if they have one) before the vaccine appointment. As with all vaccines, providers must obtain consent from residents or their guardians before scheduling a vaccine appointment. It is recommended

agencies begin completing and obtaining signatures on these forms as soon as possible.

#2 Consent when the Resident Has an Appointed Guardian but Written Consent Form Cannot be Obtained in time for Scheduled Vaccination.

In circumstances where the guardian(s) of a resident provides verbal consent but is unable to scan/fax the hard copy of the [Walmart Vaccine Administration Record and Informed Consent](#) in time for the vaccination appointment, Walmart will allow the following process:

- The provider documents the verbal consent in a manner it deems appropriate. The provider may also request that the guardian(s) send the hard copy consent for their records.
- A provider representative completes and signs the [Walmart Attestation of Verbal Guardian Consent](#) form attesting that they have received verbal consent for each resident they list on that form. Walmart does not require the provider to follow up with the written consent form if it receives this attestation.
- A provider representative then completes the needed forms. On the signature portion for each form they write "Verbal Consent Form Attached".
- A provider representative brings all Walmart Required Forms listed on page one, the [Walmart Attestation of Verbal Guardian Consent](#), and proof of vaccination (if applicable) at time of vaccination appointment.

#3 Consent when Resident has an Appointed Guardian who is Deceased or Incapacitated, or when the Resident is Awaiting a Guardian to be Appointed.

In circumstances where a resident cannot obtain consent because their legally appointed guardian is deceased, incapacitated or the resident is awaiting appointment of a guardian, the Division may be able to help. Please note that:

- The provider must provide documentation that guardian consent cannot be obtained. Each situation will be reviewed on a case-by-case basis.
- For all situations, a physician must certify that the vaccination is essential and beneficial to the resident's general health and welfare using the [Certification of Licensed Physician](#) form.

Agencies may contact the Division at DDD-CO.LAPO@dhs.nj.gov to request Division assistance with the above or other scenarios related to consent.

Other Important Information

The Walmart Pharmacy will require identification for each individual at the time of their appointment. Individuals may use their **Medicaid Health Benefits Identification Card** as both proof of identity **and** proof of insurance coverage. If applicable, please include Medicare ID number and all other Medicaid/HMO plan information on the [Walmart Insurance Attestation](#) form if copies of all active insurance cards will not be brought to the appointment for Walmart to keep.

Every person who receives a COVID-19 vaccine is required to remain for observation at the vaccination location for 15 to 30 minutes.

Eligible agencies can begin contacting their [preferred participating Walmart](#) beginning November 1, 2021.