MEDICAID COMMUNICATION: 09-05

DATE: March 4, 2009

TO: County Welfare Agency Directors
    Institutional Services Section (ISS) Area Supervisors
    Statewide Eligibility Determination Agency

SUBJECT: Use of LOOPS, DABS, and State Wage System (Wage) Screens in Determining Eligibility

The purpose of this Medicaid Communication is to inform you that the use of LOOPS, DABS, and Wage screens to verify income when appropriate documentation is not provided is acceptable as long as it is consistent with the information written on the NJ FamilyCare or Medicaid application. This matter has been discussed several times at the NJ FamilyCare Liaisons and Medicaid Only Supervisors meetings.

This Division’s Bureau of Quality Control is aware that the Wage system runs one quarter calendar behind “real time.” If the County Welfare Agency uses LOOPS, DABS, and Wage screens to determine income eligibility, they must document this source by printing and adding the appropriate screens to the case record. Providing the case is correctly calculated and properly documented in a timely manner, the Bureau of Quality Control staff will find this acceptable.

Should you have any questions regarding this Communication, please contact the Division’s Office of Policy field staff assigned to your county at 609-588-2556.

Sincerely,

John R. Guhl
Director

JRG:G
c: Jennifer Velez, Commissioner
Department of Human Services

William Ditto, Executive Director
Division of Disability Services

Kevin Martone, Acting Deputy Commissioner
Department of Human Services

Jeanette Page-Hawkins, Director
Division of Family Development

Kenneth W. Ritchey, Assistant Commissioner
Division of Developmental Disabilities

Christine Moses, Director
Division of Youth and Family Services
Department of Children and Families

Heather Howard, J.D., Commissioner
Kathleen M. Mason, Assistant Commissioner
Department of Health and Senior Services