TO: County Welfare Agency Directors
   Statewide Eligibility Determination Agencies
   Institutional Services Section (ISS) Area Supervisors

SUBJECT: Case Processing Clarification Regarding Face-to-Face Interviews

The Affordable Care Act (ACA) enacted certain provisions to case processing that apply to both family-related NJ FamilyCare programs as well as NJ FamilyCare Aged, Blind, Disabled (ABD) programs. As a result of these changes, federal regulations do not require face-to-face interviews for individuals who apply for or undergo a redetermination for any of the NJ FamilyCare programs, including ABD programs. As a result, applications may be submitted electronically (online) where available, via the mail, or in person without the need for a face-to-face interview.

Case processing procedures remain the same as outlined in Medicaid Communication 10-09 titled Case Processing Time Limit Increase (with the exception of the face-to-face interview as explained above). Detailed information about verification procedures, reasonable compatibility, and self-attestation guidelines are described in the Medicaid Communication 14-12 titled Affordable Care Act Eligibility Information.

If you have any questions regarding this Medicaid Communication, please refer them to the Division’s Office of Eligibility Field Staff representative for your agency at 609-588-2556.
c: Elizabeth Connolly, Acting Commissioner  
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   Dawn Apgar, Deputy Commissioner  
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