



**State of New Jersey**

**DEPARTMENT OF HUMAN SERVICES  
DIVISION OF MEDICAL ASSISTANCE AND HEALTH SERVICES**

ADMINISTRATIVE OFFICES  
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MEDICAID COMMUNICATION 87-14

DATE: May 15, 1987

TO: County Welfare/Social Services Agency Directors

SUBJECT: Revised Operational Procedures - Home and Community-Based Service  
Waiver for Blind or Disabled Children and Adults  
(Medicaid's Model Waiver)

Attached are revised Operational Procedures for New Jersey's Model Waiver Program(s), pursuant to Medicaid Communications 84-2, 85-2, and 86-8. The attached Operational Procedures Manual replaces the Operational Procedures Manual sent to you on March 18, 1985 as an attachment to 85-2.

New Jersey currently has three statewide Model Waivers, each serving 50 persons. Model Waiver I was approved September 1, 1983, Model Waiver II on April 1, 1985 and Model Waiver III on April 1, 1986. They are initially approved for three-year periods and are subject to renewal for additional five-year periods.

The Model Waivers have been very popular programs. Over fifty percent of the waiver slots have been filled by children who would be institutionalized without the waiver program. All these Model Waivers provide the full range of Medicaid services plus case management while Model Waiver III provides private-duty nursing services in addition to the other services.

Case management for children up to the age of 21 is provided by county-based Special Child Health Service Units under contract to the New Jersey State Department of Health. Case management for adults is provided by those sites serving the Community Care Program for the Elderly and Disabled (CCPED) and the AIDS Community Care Alternatives Program (ACCAP).

The following identify significant areas revised in the Model Waiver program. They have been incorporated into the new attached Operational Procedures Manual:

1. The method for determining the applicant's cost-share liability has been revised. One hundred fifty dollars (\$150) will be added to the current State Supplemental Security Income Standard (including the State optional supplement) when calculating the personal maintenance deductible on the Cost-Share Worksheet.
2. The income maintenance workers will no longer estimate the applicant's cost-share liability nor compute allowable medical or remedial care expenses. However, they will inform the applicant what the maximum cost-share could be.
3. Both incurred and paid medical and remedial expenses are now deductible in the determination of the individual's cost-share liability for the program.

New forms have been developed and others have been revised to accommodate changes in the Model Waiver Programs. Additionally, the forms have been changed so that they can be used universally in all the home and community-based services waiver programs currently administered by the Division of Medical Assistance and Health Services. A start-up supply of new and revised forms will be sent to appropriate staff in various sites. Additional forms can be ordered from the Division's General Services Unit by calling (609) 588-2708. All old forms should be destroyed upon receipt of these procedures.

Although the first step in the application process for the Model Waiver Program continues to be pre-screening by staff from the Office of Home Care Programs (OHCP) in the Division of Medical Assistance and Health Services' (DMAHS) Central Office, the Medicaid District Offices (MDOs) are the focal point for this program on an ongoing basis. Questions regarding program issues can be directed to the MDO Director serving your county.

General technical assistance, consultation and program monitoring will be provided as before by your representative from the OHCP who can be contacted at (609) 588-2620.

Your assistance in continuing to make this program a viable option for individuals whose needs may be served by home care rather than institutional care is most appreciated.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Thomas M. Russo".

Thomas M. Russo, Director  
Division of Medical Assistance  
and Health Services

TMR:Kw  
Attachment

cc: Odella Welch  
Deputy Commissioner

Marion Reitz, Acting Director  
Division of Public Welfare

Thomas Blatner, Director  
Division of Youth and Family Services Management Team

Norma F. Krajczar, Executive Director  
Commission for the Blind and Visually Impaired

Barbara Kern, Chief  
Special Child Health Services Program

Medicaid District Offices

Case Management Sites