Welcome to NJMHAPP 1.0
NJ Mental Health Application for Payment Processing

Provider Information Session November 16, 2016
Release Date – January 2017

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Mahesh Phadke – Project Manager
Kiran Janga – OIS Technical Lead
Savely Khorosh – OIS Business Analyst
NJMHAPP 1.0 Topics

- NJMHAPP OVERVIEW
- NHMHAPP FLOWCHART
- NJMHAPP FEATURES/MODULES
- USER ROLES
- Q&A
NJMHAPP 1.0 Overview

NJ Mental Health Application for Payment Processing (NJMHAPP) is a web based modular system, which provides ability for Providers that are transitioning to Fee For Service, to submit eligible encounters/claims for all fee for service programs/services to DMHAS.

NJMHAPP provides ability to import existing Consumer demographic information from Provider EHR systems into NJMHAPP.

NJMHAPP provides ability to generate an extensive array of parameter driven reports.

Overview of Provider Agency functionality only.
NJMHAPP 1.0 Features/Modules

- **NJMHAPP Modules**
  - Home/Login Page
  - Consumer Search
  - Consumer Registration (with Real-time Medicaid eligibility check)
  - Income Eligibility
  - Diagnosis Selection
  - Program Eligibility
  - Admission
  - Encumbrance
  - Encounter/Billing
  - Discharge
  - Payment Via Molina – Bi-Weekly
  - Ticket Management
  - EHR Data Import Via HL-7 Format
  - Reports
  - User Management – Only for provider administrators
  - Notes
  - Ticket Management
NJMHAPP 1.0 Features/Modules

Terminology glossary and general system process details

• System is comprised of Modules providing specific functionalities and pop-up windows for legal consents, data entry, and function validations.
• Menu bar avails access to functions and modules via direct link as well as sub-menu links.
• All required fields are noted with a red * next to the field label.
• Entered data validations are performed upon use of Save button.
• Sequential Consumer process is controlled by data rules validation resulting in enablement/disablement of Next button.
• System utilized the following elements:
  • Save button - validates entered information and saves the data. Must be utilized prior to use of Next button.
  • Clear button - clears entered (not saved) data from the screen.
  • Next button - enables static process advancement to the next step. The availability of this button is controlled by Consumer status and Program/Service requirements and availability.
  • Accept button - availed on Consent pop-ups
  • Decline button - availed on Consent pop-ups
Checkboxes - are utilized to provide single option answers and validations of data accuracy:

**Is Consumer Homeless**
- [ ] Have you checked Medicaid eligibility of the consumer?

Radio Buttons are utilized to provide YES/No answers:

**Program Eligibility- Charity Care**
- CHC01 Has the client been evaluated and qualifies for charity care?*
  - [ ] Yes  [ ] No
- CHC02 Are you seeking state fund for charity care covered services?*
  - [ ] Yes  [ ] No

Dropdown Selection fields are utilized to select preset values such as Site, etc.

System Timeout of after 20 minutes of inactivity has been implemented. Thus if the user is logged into the NJMHAPP and remains inactive for 20 minutes, the System will log said user off and require re-login.
NJMHAPP 1.0 Features/Modules

- Provider User Login

- Enables secure login for Provider Users and Administrators.
- Displays real time Announcements.
- Displays static Announcements and Release Notes
- Provides access to NJMHAPP Documents
- Provides integrated Forgot Password functionality
**Provider User Login** Continued

**NJ Mental Health Application for Payment Processing (NJMHAPP)**

**State of New Jersey**  
**Department of Human Services**  
**Division of Mental Health and Addiction Services**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elizabeth Connolly</td>
<td>Acting Commissioner</td>
<td>Department of Human Services</td>
<td>(DHS)</td>
</tr>
<tr>
<td>Valerie L. Mielke</td>
<td>Assistant Commissioner</td>
<td>Division of Mental Health and Addiction Services (DMHAS)</td>
<td></td>
</tr>
<tr>
<td>Brian G. Regan</td>
<td>Assistant Director</td>
<td>Office of Information Systems</td>
<td>DMHAS</td>
</tr>
</tbody>
</table>

**NJMHAPP User Acceptance Testing (UAT)** starts on 10/03/16 and ends on 11/29/16

**Login Here**

<table>
<thead>
<tr>
<th>User Name</th>
<th>Password</th>
</tr>
</thead>
</table>

**Log In**

**Forget Password**

**Announcements / Release Content**

Welcome to the Division of Mental Health and Addictions Services (DMHAS) New Jersey Mental Health Application for Payment Processing (NJMHAPP) Website.

- NJMHAPP allows Agencies contracted with DMHAS for mental health services to submit eligible encounters/claims for all fee for service (FFS) programs for payment processing.
- NJMHAPP does not replace other contractually obligated data requirements by DMHAS such as QCMR and USTF.
- NJMHAPP will only be accessed for services that are NOT covered by Medicaid or other insurance since the state is the payer of last resort: Please click here for details

**NJMHAPP Documents**

- **NJMHAPP HL 7 format**

For any help regarding NJMHAPP, please call 609-292-2678 or email at NJMHAPP-UAT@DHSHS.STATE.NJ.US.
NJMHAPP 1.0 Features/Modules

- **Provider User Login function**
  - Displays and requires Terms and Conditions of use consent.

**TERMS AND CONDITIONS OF USE**

The NJMHAPP web application contains health information, including mental health diagnosis and treatment information, that is protected under federal and state law, including the Health Insurance Portability and Accountability Act of 1996 (HIPAA), 45 C.F.R. Parts 160 & 164, and N.J.S.A. 30:4-24.3. Only authorized users are allowed to access the NJMHAPP web application; unauthorized access to the NJMHAPP web application is strictly forbidden.

As a NJMHAPP web application user, I understand that my work will involve access to confidential client health information, which is protected by federal and state laws, for the purpose of providing or arranging treatment, payment or other health care operations.

I acknowledge that I am engaged by a covered entity. I further acknowledge my responsibility to protect the privacy of and to guard against inappropriate use or disclosure of client health information by logging in as a user. I will use the NJMHAPP web application only for authorized purposes.

[Accept] [Decline]
NJMHAPP 1.0 Features/Modules

• Provider landing page/Consumer search
  • Displays Discharged and currently Registered Consumers (in Pre-Admitted status) list by default.
  • Provides ability to search for both Registered and Admitted Consumers by numerous criteria.
  • Enables selection of Consumer information for further processing.
  • Provides a link to HL7 Consumer data import.
**NJMHAPP 1.0 Features/Modules**

- **Provider User Login function** Continued

![Login Form](image)

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>DOB</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>JOANNOU</td>
<td>Test</td>
<td>02-16-1949</td>
<td>Medicaid Eligible - Seeking Srvcs</td>
</tr>
<tr>
<td>Jackson</td>
<td>Michael</td>
<td>06-07-1960</td>
<td>Consumer Quality for Charity Care</td>
</tr>
<tr>
<td>Jackson</td>
<td>Michael</td>
<td>04-05-1988</td>
<td>Consumer Registered</td>
</tr>
<tr>
<td>JATest1</td>
<td>FName</td>
<td>01-01-2017</td>
<td>Consumer Registered</td>
</tr>
<tr>
<td>Joker</td>
<td>Jim</td>
<td>01-08-2011</td>
<td>Receiving DCF Services</td>
</tr>
<tr>
<td>JONES</td>
<td>WILLIAM</td>
<td>06-15-2005</td>
<td>Program Eligibility</td>
</tr>
<tr>
<td>Jordan</td>
<td>Roy</td>
<td>04-01-1985</td>
<td>Medicaid consumer do not qualify for the services provided by provider</td>
</tr>
<tr>
<td>Khunteta</td>
<td>Akshay</td>
<td>06-07-1985</td>
<td>Program Eligibility</td>
</tr>
<tr>
<td>leh</td>
<td>rama</td>
<td>09-08-1988</td>
<td>Consumer Registered</td>
</tr>
<tr>
<td>Ilb</td>
<td>Aisha</td>
<td>02-03-1987</td>
<td>Program Eligibility</td>
</tr>
<tr>
<td>LoadTest</td>
<td>LoadTest!</td>
<td>10-10-1990</td>
<td>Program Eligibility</td>
</tr>
<tr>
<td>mmmmm</td>
<td>mmmn</td>
<td>01-01-1997</td>
<td>Not Eligible for any programs</td>
</tr>
<tr>
<td>p22</td>
<td>dnhv 224</td>
<td>06-15-1961</td>
<td>Consumer Registered</td>
</tr>
<tr>
<td>Patel</td>
<td>Ram</td>
<td>06-15-1972</td>
<td>Consumer Quality for Charity Care</td>
</tr>
<tr>
<td>Patel</td>
<td>Dhnv</td>
<td>06-15-1961</td>
<td>Consumer Registered</td>
</tr>
<tr>
<td>Patel</td>
<td>Dhnv</td>
<td>06-15-1972</td>
<td>Consumer Registered</td>
</tr>
<tr>
<td>Patel</td>
<td>Ram</td>
<td>06-15-1972</td>
<td>Consumer Registered</td>
</tr>
<tr>
<td>Patel</td>
<td>Dhnv</td>
<td>06-15-1961</td>
<td>Consumer Registered</td>
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<tr>
<td>Patel</td>
<td>Roma</td>
<td>06-15-1972</td>
<td>Diagnosis</td>
</tr>
<tr>
<td>Patel</td>
<td>Dhnv</td>
<td>06-15-1961</td>
<td>Consumer Registered</td>
</tr>
</tbody>
</table>

For any help regarding NJMHAPP, please call at 973-293-6178 or email at NJMHAPP-UAT.SUPPORT@DHSH.STATE.NJ.US
NJMHAPP 1.0 Features/Modules

- **Consumer Registration**
  - Provides ability to register Consumer in the system for State Fee for Service funds only.
  - Enables a search for existing consumer.
  - Real time Medicaid eligibility verification via web service.
  - In the cases of Duplicate or unknown SSN, 999-99-9999 may be utilized.
**NJMHAPP 1.0 Features/Modules**

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**Welcome - Khorosh Savely**

**Jewish Family Service of Atlantic County**

**Environment: Staging**

<table>
<thead>
<tr>
<th>Home</th>
<th>Consumer</th>
<th>Billing</th>
<th>Notes</th>
<th>Admin</th>
<th>Fiscal dashboard</th>
<th>HL7 Import</th>
<th>Reports</th>
<th>Ticket</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start Intake</td>
<td>Registration</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Consumer Demographic Information**

- **First Name**: scott
- **Last Name**: corbett
- **SSN**: ***-**-5623
- **DOB**: 01/02/1986
- **Gender**: Male
- **Primary Language**: English
- **Race**: American Indian or

**Consumer Address Information**

- **Is Consumer Homeless**: No
- **Address 1**: 123 Main st
- **City**: New Brunswick
- **County**: Middlesex
- **Municipality**: New Brunswick City
- **Address 2**: apt 1A
- **State**: NJ
- **Zip**: 08816

**Does the consumer has Third Party Liability (TPL)?**: No

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For any help regarding NJMHAPP, please call 609-292-3878 or email at NJMHAPP-UAT.SUPPORT@DHS.STATE.NJ.US

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**Password Policy**
NJMHAPP 1.0 Features/Modules

- **Consumer Registration** Continued
  - Requires SUD (Substance Use Disclosure) Consumer consent.

![Screen shot of client legal consent form](image)
NJMHAPP 1.0 Features/Modules

- Income Eligibility
  - Captures various streams of Consumer income.
  - Automatically calculates Consumer’s FPL (Federal Poverty Level).
  - Denotes Presumptive Eligibility
# NJMHP 1.0 Features/Modules

## NJ Mental Health Application for Payment Processing (NJMHP)

### Welcome - Janga Kiran

<table>
<thead>
<tr>
<th>Environment: Staging</th>
<th>LogOff</th>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Home</th>
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<th>Billing</th>
<th>Notes</th>
<th>Admin</th>
<th>Fiscal dashboard</th>
<th>HL7 Import</th>
<th>Reports</th>
<th>Ticket</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start Intake</td>
<td>Registration</td>
<td>Income Eligibility</td>
<td>Diagnosis</td>
<td>Program Eligibility</td>
<td>Admission</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Consumer Information

- **Name:** DAVID BEGUM
- **Date of Birth:** 09/26/1972
- **NJMHP ID:** 2615
- **Admission Date:** Not Admitted
- **Medicaid Status:** Not Medicaid Enrolled

### Income Eligibility - Income Details (monthly)

#### Note: Enter 0 if no Income

- **FPL Calculations Guidelines**
- **This Consumer’s FPL is:** 120

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
<th>Family/Relative*</th>
<th>Work First NJ*</th>
<th>Unemployment payments*</th>
<th>Self-Employment Income*</th>
<th>Supplemental Security (SSI)*</th>
<th>Gross Family Income*</th>
<th>Total Dependents*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disability*</td>
<td>878.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pension/Retirement*</td>
<td>45.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Social Security Benefits*</td>
<td>77.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wages*</td>
<td>77.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tips*</td>
<td>77.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Income-Other*</td>
<td>77.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Household Size*</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Presumptive Eligibility

- **Have you applied for this Consumer’s Medicaid?**
  - Yes
  - No
- **Is Consumer Eligible for Medicaid?**
  - Yes
  - No

For any help regarding NJMHP, please call 909-292-2578 or email at NJMHP-UAT.SUPPORT@DHS.STATE.NJ.US

Password Policy
NJMHAPP 1.0 Features/Modules

- **Diagnosis Selection**
  - Captures MI/SMI diagnosis (ICD10) and GLOF (Global Level of Functioning)
  - Captures SUD (Substance Use Diagnosis) if consumer had accepted legal consent during the registration phase.
NJMHAPP 1.0 Features/Modules

- Diagnosis Selection Continued

Welcome - Janga Kiran

Jewish Family Service of Atlantic County

Environment: Staging

Home | Consumer | Billing | Notes | Admin | Fiscal dashboard | HL7 Import | Reports | Ticket

Start Intake | Registration | Income Eligibility | Diagnosis | Program Eligibility | Admission

Consumer Information
Name: DAVID BEGUM  Date of Birth: 09/26/1972  NJMHAPP ID: 2615  Admission Date: Not Admitted

Medical Status: Not Medicaid Enrolled

Diagnosis Information

Global Level of Functioning (GLOF)*

3  GLOF Help

Select Primary Diagnosis*
F40.11 - Social phobia, generalized

Select Other Diagnosis

Select Other Diagnosis

Select Other Diagnosis

Select Other Diagnosis

Back  Save  Next

PROHIBITION ON REDISCLOSURE OF CONFIDENTIAL INFORMATION
This notice accompanies a disclosure of information concerning a client in substance use treatment made to you with the consent of such client. This information has been disclosed to you from records protected by federal confidentiality rules (42 C.F.R. Part 2). The federal rules prohibit you from making any further disclosure of this information unless further disclosure is expressly permitted by the written consent of the person to whom it pertains or as otherwise permitted by 42 C.F.R. Part 2. A general authorization for the release of medical or other information is NOT sufficient for this purpose. The federal rules restrict any use of information to criminally investigate or prosecute any alcohol or drug abuse client.
NJMHAPP 1.0 Features/Modules

- **Program Eligibility**
  - Displays the program Eligibility questions for the programs the Agency is providing
  - Captures Consumer eligibility for the programs
**Program Eligibility** Continued

<table>
<thead>
<tr>
<th>Welcome - Janga Kiran</th>
<th>Jewish Family Service of Atlantic County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home</td>
<td>Consumer</td>
</tr>
<tr>
<td>Start Intake</td>
<td>Registration</td>
</tr>
</tbody>
</table>

This consumer is eligible for Outpatient, Partial Hospitalization Programs.

**Consumer Information**

Name: MARY ARARGIL  
Date of Birth: 06/19/1985  
NJMHAPP ID: 438  
Admission Date: Not Admitted

Medicaid Status: Not Medicaid Enrolled

**Program Eligibility - Charity Care**

- **CHC01** Has the client been evaluated and qualifies for charity care?*  
  - Yes  
  - No

- **CHC02** Are you seeking state fund for charity care covered services?*  
  - Yes  
  - No

**Program Eligibility - Outpatient**

- **OP01** Does the Provider Agency attest that the consumer they would like to enroll in OP services, and will the State Rate for, meets all applicable eligibility criteria as cited in the Outpatient Service Standards: N.J.A.C. 10:37E-2.2?*  
  - Yes  
  - No

**Program Eligibility - Partial Hospitalization (PH)**

- **PH01** Does the Provider Agency attest that the consumer they would like to enroll in PH services, and will the State Rate for, meets all applicable eligibility criteria as cited in the Psychiatric Adult Acute Partial Hospital and Partial Hospital Services Standards: N.J.A.C. 10:32A-2.2?*  
  - Yes  
  - No

For any help regarding NJMHAPP, please contact call center at 609-777-2164.
NJMHAPP 1.0 Features/Modules

- Admission/Program Assignment
  - Provides ability to select programs for the Consumer based on Program Eligibility.
  - Displays assigned programs and enables edit of Service End Date.
  - Provides ability to Admit Consumers.
**NJMHAPP 1.0 Features/Modules**

- **Admission/Program Assignment**

  ![Image of NJMHAPP interface](image-url)

  **Welcome - Janga Kiran**

  **Jewish Family Service of Atlantic County**

  **Environment • Staging**

  **Home** | **Consumer** | **Billing** | **Notes** | **Admin** | **Fiscal Dashboard** | **HL7 Import** | **Program Eligibility** | **Reports** | **LogOff**

  **Start Intake** | **Registration** | **Income Eligibility** | **Diagnosis** | **Provider Dashboard for September**

  - Monthly Limit Amount: $100,000.00
  - Remaining Amount: $4,778.60
  - Remaining Encumbered Dollars: $95,015.77
  - Encounter/Billed Dollars: $205.63

  **Consumer Information**

  - Name: Kiran G
  - Date of Birth: 01/01/1996
  - Medicaid Status: Unknown
  - NJMAPP ID: 2
  - Admission Date: 06/05/2016

  **Services for the Admission**

<table>
<thead>
<tr>
<th>Site Name</th>
<th>Program</th>
<th>Service Description</th>
<th>Service Code</th>
<th>Start Date</th>
<th>End Date</th>
<th>Unit Per Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edison_1</td>
<td>Outpatient</td>
<td>Group Therapy - 90 min</td>
<td>90853HV</td>
<td>07/28/2016</td>
<td>07/28/2016</td>
<td>8</td>
</tr>
<tr>
<td>Jersey_1</td>
<td>Integrated Case Management Services (ICMS)</td>
<td>Targeted CM</td>
<td>Z5006HV</td>
<td>06/05/2016</td>
<td>11/30/2016</td>
<td>23</td>
</tr>
<tr>
<td>Jersey_1</td>
<td>Partial Care</td>
<td>Partial Care - 60 Min</td>
<td>Z0170</td>
<td>07/01/2016</td>
<td>07/28/2016</td>
<td>5</td>
</tr>
<tr>
<td>Edison_1</td>
<td>Residential</td>
<td>6 Family Care - Daily</td>
<td>H0019U5</td>
<td>07/22/2016</td>
<td>07/28/2016</td>
<td>31</td>
</tr>
<tr>
<td>Jersey_1</td>
<td>Residential</td>
<td>B Apt. Services - 15 Min</td>
<td>H0019U352</td>
<td>06/07/2016</td>
<td>07/27/2016</td>
<td>2</td>
</tr>
<tr>
<td>Edison_1</td>
<td>Outpatient</td>
<td>Individual Therapy/30 Min</td>
<td>90732HV</td>
<td>06/14/2016</td>
<td>07/26/2016</td>
<td>2</td>
</tr>
<tr>
<td>Jersey_1</td>
<td>Integrated Case Management Services (ICMS)</td>
<td>ICMS In-Reach</td>
<td>ICMSInReach</td>
<td>06/03/2016</td>
<td>11/30/2016</td>
<td>10</td>
</tr>
<tr>
<td>Edison_1</td>
<td>Residential</td>
<td>Room and Board</td>
<td>H0019H</td>
<td>06/30/2016</td>
<td>06/30/2017</td>
<td>31</td>
</tr>
</tbody>
</table>

  **For any help regarding NJMAPP, please contact call center at 609-777-2164.**
NJMHAPP 1.0 Features/Modules

• **Admission/Program Assignment** Continued
  
  • Enables Provider User to assign Programs/Services to Consumer based on Consumer’s Program Eligibility and Agency Program/Service availability by Provided Site(s).
  
  • Data Validations have been established to prevent duplication of Programs/Services and invalid Service overlaps.
NJMHAPP 1.0 Features/Modules

• Admission/Program Assignment Continued

![Screen capture of NJMHAPP 1.0 Admission/Program Assignment page showing fields for Site, Program, Service, Total Units Per Month, Service Start Date, and Service End Date. The page includes buttons for Save and Close.]
NJMHAPP 1.0 Features/Modules

- **Encumbrance**
  - Displays Provider real-time Fiscal Dashboard.
  - Displays Consumer Encumbrance information for current month.
  - Enables editing of Encumbrance units for the current month.
NJMHAPP 1.0 Features/Modules

- **Encumbrance** Continued

---

<table>
<thead>
<tr>
<th>Site Name</th>
<th>Service</th>
<th>Procedure Code</th>
<th>Service Start Date</th>
<th>Service End Date</th>
<th>Unit Per month</th>
<th>Dollar Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jersey_1</td>
<td>Targeted CM</td>
<td>Z5006HW</td>
<td>06/05/2016</td>
<td>11/30/2016</td>
<td>23</td>
<td>$782.00</td>
</tr>
<tr>
<td>Jersey_1</td>
<td>ICM In-Reach</td>
<td>ICMSInReach</td>
<td>06/03/2016</td>
<td>11/30/2016</td>
<td>1</td>
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<tr>
<td>Edison_1</td>
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<td>H0019HW</td>
<td>06/30/2016</td>
<td>06/30/2017</td>
<td>31</td>
<td>$837.00</td>
</tr>
</tbody>
</table>
NJMHAPP 1.0 Features/Modules

- **Encounter**
  - Displays Provider real-time Fiscal Dashboard.
  - Displays Consumer Encounter Unit information for current and previous months.
  - Provides ability to enter Encounter Units by Service Date for current and previous (date driven) months.
NJMHAPP 1.0 Features/Modules

- **Encounter** Continued

Welcome - Janga Kiran

Jewish Family Service of Atlantic County

Environment: Staging

<table>
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<tr>
<th>Home</th>
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<th>Notes</th>
<th>Admin</th>
<th>Fiscal Dashboard</th>
<th>HL7 Import</th>
<th>Reports</th>
</tr>
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<tbody>
<tr>
<td>Current Admission</td>
<td>Encumbrance</td>
<td></td>
<td>Encounter/Billing</td>
<td>Discharge</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Provider Fiscal Dashboard for September**
- Monthly Limit Amount: $100,000.00
- Remaining Amount: $4,778.60
- Remaining Encumbered Dollars: $95,015.77
- Encounter/Billed Dollars: $205.63

**Consumer Information**
- Name: Kiran c
- Date of Birth: 01/01/1998
- NJMHAPP ID: 2
- Admission Date: 06/05/2016
- Medicaid Status: Unknown

**Encounter Module**

<table>
<thead>
<tr>
<th>Month</th>
<th>Service</th>
<th>Procedure Code</th>
<th>Monthly Units</th>
<th>Encounter Cumulative</th>
<th>Remaining</th>
<th>Encounter</th>
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<tbody>
<tr>
<td>September</td>
<td>ICMS In-Reach</td>
<td>ICMSInReach</td>
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<td>August</td>
<td>ICMS In-Reach</td>
<td>ICMSInReach</td>
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<td>0</td>
<td>Click Here</td>
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<tr>
<td>September</td>
<td>Room and Board</td>
<td>H0019HW</td>
<td>31</td>
<td>0</td>
<td>31</td>
<td>Click Here</td>
</tr>
<tr>
<td>August</td>
<td>Room and Board</td>
<td>H0019HW</td>
<td>31</td>
<td>2</td>
<td>29</td>
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</tr>
<tr>
<td>September</td>
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<td>Z5006HW</td>
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<td>0</td>
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<td>Click Here</td>
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</tbody>
</table>

For any help regarding NJMHAPP, please contact call center at 609-777-2164.
NJMHAPP 1.0 Features/Modules

• **Encounter** Continued
  • Provides ability to enter Service Encounters by date for the current month.
  • Displays monthly units pre-allocated for the Consumer, number of Encounter Cumulative units, Remaining Units of Service for the Consumer for the month, and Estimated Remaining Units based on entered, but not saved units.
  • Validates entered Encounters based on business rules and State Guidelines.
  • Fiscal dashboard is updated based on the cost of entered encounter multiplied by the number of entered encounters.
  • Captures Provider attestation and validation of Consumer’s Medicaid eligibility.
### September 2016

**Partial Hospital – 60 Min**

<table>
<thead>
<tr>
<th>Monthly Units</th>
<th>Encounter Cumulative</th>
<th>Remaining</th>
<th>Estimated Remaining</th>
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<tbody>
<tr>
<td>10</td>
<td>0</td>
<td>10</td>
<td><strong>10</strong></td>
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<table>
<thead>
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<th>Sunday</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
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<td></td>
<td></td>
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<td>1</td>
<td>2</td>
<td>3</td>
<td></td>
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<td>10</td>
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<td>Encountered: 0</td>
<td>Encountered: 0</td>
<td>Encountered: 0</td>
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<tr>
<td>Encountered: 0</td>
<td>Encountered: 0</td>
<td>Encountered: 0</td>
<td>Encountered: 0</td>
<td>Encountered: 0</td>
<td>Encountered: 0</td>
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<tr>
<td></td>
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<td>20</td>
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<tr>
<td>Encountered: 0</td>
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<td></td>
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<tr>
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<td>Encountered: 0</td>
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<td>Encountered: 0</td>
<td>Encountered: 0</td>
<td>Encountered: 0</td>
<td>Encountered: 0</td>
<td></td>
</tr>
</tbody>
</table>

- **Provider attestation check box**
- **Have you checked Medicaid eligibility of the consumer?**

**Close**
NJMHAPP 1.0 Features/Modules

- Fiscal Dashboard
  - Avails the following Provider Agency fiscal information:
    - **Monthly Limit** – Budget dollars provided to the agency by the state
    - **Remaining Amount** – Budget amount remaining to date after Encumbered services are entered into the system
    - **Remaining Encumbered Dollars** – Total dollars of Encumbered services
    - **Encounter/Billed Dollars** – Total amount billed to state in the system for the current month.
  - Displayed as part of Admission, Encumbrance, and Encounter/Billing modules.
  - Is available as a pop-up window for an on-demand view in any module by selecting Fiscal Dashboard menu option.
NJMHAPP 1.0 Features/Modules

• Discharge
  • Enables Consumer Discharge.
  • Provides ability to enter Discharge notes.
NJMHAPP 1.0 Features/Modules

• Reports
  • Currently provides ability to generate the following reports:
    • Aggregate Utilization Rate Report – Provider Wide
    • Client Specific Encumbrance & Encounter Report
    • Billing Detail by Billing Cycle Report
    • Client Specific Billing Cycle Report
    • Service Dates Report
    • Encumbrance Crossing Monthly Limit Report
    • Monthly Medicaid Check Report
    • Block Grant Expenditure Report
**NJMHAPP 1.0 Features/Modules**

- **Reports Continued**

![User Interface Screenshot]

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For any help regarding **NJMHAPP**, please contact call center at 609-777-2164.

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NJMHAPP 1.0 Features/Modules

- User Management
  - Enables Provider Administrators to add new Users and Administrators to their practice.
  - Provides ability to edit existing User(s) and Administrator(s) information.
  - Provides ability to delete Provider users.
  - Provides ability to reset User passwords.
NJMHAPP 1.0 Features/Modules

- User Management Continued

<table>
<thead>
<tr>
<th>LOGIN NAME</th>
<th>FIRST NAME</th>
<th>LAST NAME</th>
<th>ROLE</th>
<th>EMAIL</th>
<th>Edit</th>
<th>Reset</th>
<th>Delete</th>
</tr>
</thead>
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<td>Provider</td>
<td>Admin</td>
<td>Provider Administrator</td>
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<td>Reset</td>
<td>Delete</td>
</tr>
<tr>
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<td>provider</td>
<td>user</td>
<td>Provider User</td>
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<td>Reset</td>
<td>Delete</td>
</tr>
<tr>
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<td>testa</td>
<td>testb</td>
<td>Provider Administrator</td>
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<td>Reset</td>
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<td>Reset</td>
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<td>Provider User</td>
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<td>Edit</td>
<td>Reset</td>
<td>Delete</td>
</tr>
</tbody>
</table>

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NJMHAPP 1.0 Features/Modules

- User Management Continued
NJMHAPP 1.0 Features/Modules

- **Notes Module**
  - Gives Providers ability to enter notes associated with Consumer Admission.
  - Notes will be retained in the system and presented within the same Notes module with User ID and timestamp.
NJMHAPP 1.0 Features/Modules

- **Ticket Management module**
  - Will give Providers the ability to log system issues related to Consumer, utilizing Consumers’ NJMHAPP ID.
  - All tickets will be reviewed and addressed by NJMHAPP representatives.

For any help regarding NJMHAPP, please call 609-292-2678 or email at NJMHAPP-UAT.SUPPORT@DHS.STATE.NJ.US

**Password Policy**
NJMHAPP 1.0 Features/Modules

- Ticket Management module Continued