

## **PUBLIC NOTICE**

### **HUMAN SERVICES OFFICE OF THE COMMISSIONER Keys Amendment Certification**

Take notice that the Keys Amendment, Section 1616(e) of the Social Security Act requires an annual certification by States that there are standards for facilities where significant numbers of Social Security Income (SSI) recipients reside. The publication of a summary of standards also is required.

Pursuant to legislation passed in 2006, the Department of Children and Families was created out of the Department of Human Services to focus on child protection, welfare, education and permanency, child behavioral health, and abuse prevention. Therefore, four New Jersey State Departments now have licensing and enforcement authority for facilities housing significant numbers of SSI residents in New Jersey. Each Department maintains standards for the facilities in which SSI recipients reside. The Department of Human Services is designated by the Governor to submit the certification.

The **Department of Human Services'** (DHS) Office of Licensing has licensing and enforcement authority for facilities housing persons with developmental disabilities and traumatic brain injury. The DHS Office of Licensing maintains the unit responsible for the standards of group homes, community care residences, supported living, and supervised apartments for persons with developmental disabilities and traumatic brain injury. The unit also inspects and licenses private residential facilities for persons with developmental disabilities. Full text of the standards can be found in N.J.A.C. 10:44A, 10:44B, 10:44C, and 10:47, or by contacting the following office:

New Jersey Department of Human Services  
Office of Licensing  
PO Box 707  
Trenton, NJ 08625-0707  
<https://www.state.nj.us/humanservices/providers/rulefees/regs/>

**The Department of Children and Families'** (DCF) Office of Licensing (OOL) is the licensing and regulatory authority that licenses and regulates child care centers, youth residential programs, children's partial care programs, resource family homes and adoption agencies. DCF's Office of Licensing has two operational units, as described below: Child Care & Youth Residential Licensing and Resource Family Licensing.

The Child Care and Youth Residential Licensing (CCYRL) unit inspects and maintains the standards for residential child care facilities; children's group homes, including group homes, supervised transitional living homes, treatment homes and psychiatric community homes for children; and children's shelters. The unit also inspects and licenses residential facilities, group homes and community care residences for children with developmental disabilities and residential facilities for children with substance abuse disorders under State legislation mandating a transition

of these services from the Department of Human Services to the Department of Children and Families. Full text of the standards can be found in N.J.A.C. 3A:55, 3A:56, 3A:53, 10:47, 10:44A, 10:44B, and 10:161A or by contacting the following office:

New Jersey Department of Children and Families  
Office of Licensing  
Child Care and Youth Residential Licensing  
PO Box 717  
Trenton, NJ 08625-0717  
Phone Number: 1-877-667-9845  
<https://nj.gov/dcf/about/divisions/ol/>

The Resource Family Licensing unit (RFL) is responsible for inspecting and licensing any person with whom a child in the care, custody or guardianship of the DCF is placed for resource family care and any person with whom a child is placed by the Division for the purpose of adoption until the adoption is finalized. A Resource Family is defined as providing one or more of the following services: regular foster care, kinship care, and adoptive care. Full text of the standards can be found in N.J.A.C. 3A:51, or by contacting the following office:

New Jersey Department of Children and Families  
Office of Licensing  
Resource Family Licensing  
PO Box 717  
Trenton, NJ 08625-0717  
Phone Number: 1-877-667-9845  
<https://nj.gov/dcf/about/divisions/ol/>

Please be advised that the Department of Children and Families requested, and the Office of Administrative Law agreed to permit, the administrative recodification of the Department's rules from Title 10, Human Services, to the newly created Title 3A, Children and Families, of the New Jersey Administrative Code. These recodifications, along with attendant technical changes to the rule text concerning cross-references, agency names, addresses, etc., were effective January 3, 2017, and shall be manifested in the New Jersey Administrative Code beginning with the 01-03-17 Code Update and continuing until all chapters are recodified.

**The Department of Community Affairs** licenses rooming houses (Class A) and Class B, C, D, and E boarding homes; Class F, Cooperative Sober Living Residences, were added as of 1/16/18. The Bureau of Rooming and Boarding House Standards is mandated to evaluate annually the physical and social conditions of all rooming and boarding houses as defined under N.J.S.A. 55:13B-1 through 16, the Rooming and Boarding House Act of 1979. Full text of the standards can be found in N.J.A.C. 5:27, or by contacting:

New Jersey Department of Community Affairs  
Bureau of Rooming and Boarding House Standards  
PO Box 804  
Trenton, NJ 08625-0804

The Department of Community Affairs also licenses free-standing residential health care facilities and enforces standards through annual inspections. The standards are the same as those promulgated by the Department of Health for residential healthcare facilities. Full text of the standards can be found in N.J.A.C. 5:27A, or by contacting:

New Jersey Department of Community Affairs  
Bureau of Rooming and Boarding House Standards  
PO Box 804  
Trenton, NJ 08625-0804

The **Department of Health's** Office of Certificate of Need and Healthcare Facility Licensure unit licenses residential healthcare facilities that are attached to other long-term care facilities and enforces standards through inspections. Full text of the standards can be found in N.J.A.C. 8:43, or by contacting:

New Jersey Department of Health  
Office of Certificate of Need and Healthcare Facility Licensure  
PO Box 358  
Trenton, NJ 08625-0358

In October of 2017, the mental health and addiction residential facilities that were formerly licensed by the Department of Human Services were transferred to the Department of Health. The Mental Health and Addiction Services Licensing unit maintains standards for group homes, family care homes, apartments, supportive housing residences, and supportive housing programs for adults with mental illness or in need of addiction services. Full texts of the standards can be found in N.J.A.C. 10:37, 10:37A, 10:161A, and 10:37D, or by contacting the following office:

Department of Health  
Office of Licensing - Mental Health and Addiction Services  
Certificate of Need and Licensure  
PO Box 358  
Trenton, NJ 08625-0358



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Carole Johnson, Commissioner  
New Jersey Department of Human Services

Date: December 2, 2019