Commission Meeting Number 345
State of New Jersey Department of Law and Public Safety
Division of Criminal Justice

POLICE TRAINING COMMISSION

Minutes of Commission Meeting

April 6, 2022

Hudson County Public Safety Training Center
635 County Avenue, Secaucus, NJ

Commission Members Present

<table>
<thead>
<tr>
<th>Organization</th>
<th>Attendee(s)/Representative(s)</th>
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<tbody>
<tr>
<td>Office of the Attorney General, State of New Jersey</td>
<td>John F. Cunningham</td>
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<tr>
<td>New Jersey State Policemen's Benevolent Association</td>
<td>Kevin Lyons</td>
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<tr>
<td>New Jersey State Association of Chiefs of Police</td>
<td>James Abbott</td>
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<tr>
<td>New Jersey State Lodge, Fraternal Order of Police</td>
<td>James Sharrock</td>
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<tr>
<td>County Prosecutors' Association of New Jersey</td>
<td>Absent</td>
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<td>Sheriffs' Association of New Jersey</td>
<td>Absent</td>
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<tr>
<td>Police Academy Director’s Association</td>
<td>Daniel Colucci</td>
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<td>Commissioner-Department of Education</td>
<td>Carl Carabelli</td>
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<td>Commissioner-Department of Corrections</td>
<td>Aaron Erven</td>
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<tr>
<td>Federal Bureau of Investigation</td>
<td>Absent</td>
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<tr>
<td>New Jersey Juvenile Detention Association</td>
<td>Jorge Sandoval</td>
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<td>New Jersey State Parole Board</td>
<td>James Dickinson</td>
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<td>National Organization of Black Law Enforcement Executives</td>
<td>Absent</td>
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<tr>
<td>Citizen Member—Governor’s Appointment</td>
<td>James Polos</td>
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<tr>
<td>Organization</td>
<td>Name</td>
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<tr>
<td>Citizen Member—Governor’s Appointment</td>
<td>Vacant</td>
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<tr>
<td>New Jersey League of Municipalities</td>
<td>Samuel DeMaio</td>
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<tr>
<td>New Jersey Jail Wardens Association</td>
<td>Oscar Aviles</td>
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<tr>
<td>New Jersey State Police</td>
<td>Absent</td>
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</table>
Division of Criminal Justice Staff Present

Deputy Attorney General Jeffrey Barile, Deputy Chief, Prosecution Supervision and Training Bureau

Deputy Attorney General Sarah Luciano, Deputy Chief, Prosecution Supervision and Training Bureau

Deputy Attorney General Emily Anderson, Prosecution Supervision and Training Bureau

Academy Coordinator Pat Jones, Police Training Commission

Academy Coordinator Debbie Freeman, Police Training Commission

Academy Coordinator Forest Kairos, Police Training Commission

Analyst, Tykeria T. Lockhart, Police Training Commission

Academy Coordinator Unit Supervisor, Kathleen McSorley, Police Training Commission

Chief Investigator, James Byrd, Police Training Commission

Field Representative, Kimberly Arroyo, Police Training Commission

Curriculum Unit Supervisor, Tyeka Knight, Police Training Commission

Training Technician, Michael Martin, Curriculum Unit-Police Training Commission
Police Training Commission Meeting Minutes for April 6, 2022

Administrator John F. Cunningham called the 345th meeting of the Commission to order at 11:20 am.

Administrator Cunningham led the Commissioners in the flag salute. Commissioner Cunningham asked for a moment of silence in remembrance of the Law Enforcement and military personnel who have lost their lives in the line of duty.

Analyst Tykeria T. Lockhart announced that “notice of the Commission meeting has been publicized in accordance with the provisions of the Open Public Meetings Law by notification to the Secretary of State and five newspapers. The notifications included a copy of the meeting agenda.”

Administrator Cunningham asked the Commissioners to consider the minutes of the February 1, 2022 Commission meeting. Commissioner Sharrock made a motion to approve the minutes. The motion was seconded by Commissioner Colucci. The Commissioners voted to approve the motion.

Administrator Cunningham asked Chairperson Carabelli to report on the business of the Appeals and Legislation Committee.

1. Commissioner Carabelli reported the following appeal was received since the February 1, 2022 meeting:

   *Dylan Dunne v. New Jersey Department of Corrections Training Academy*

   Appellant was dismissed due to a positive result on the drug screening.

   Commissioner Carabelli stated this appeal was referred to the Office of Administrative Law, no action needed.

2. Commissioner Carabelli reported the following appeal was withdrawn by petitioner at Office of Administrative Law or PTC since the February 1, 2022 meeting, no action needed:
3. Commissioner Carabelli reported that **Agenda Item 3A** was pertaining to **Assembly Bill 2276**

This bill establishes training curriculum for auxiliary police officers; awards auxiliary police officers additional service credits on civil service exam for years of service.

On behalf of the Appeals and Legislative Committee, Commissioner Carabelli stated that the committee does not support the bill, as there is already a structure in place for SLEOI and SLEOII officers.

4. Consideration of **Extensions of Training Time** for Juvenile Detention Officers

   4A Consideration of a Request for an Extension of Training Time for Five Juvenile Detention Officers (Essex County Juvenile Detention Center)

   **Commissioner Carabelli moved and seconded a motion to deny the extension request for JDO, Reco Facey**

   4B Consideration of a Request for an Extension of Training Time for Juvenile Detention Officer, Manoucheka Prosper (Middlesex County Juvenile Detention Center)

   4C Consideration of a Request for an Extension of Training Time for Two Juvenile Detention Officers (Morris County Juvenile Detention Center)

   4D Consideration of a Request for an Extension of Training Time for Youth Worker, Shantae Barnes (Atlantic Youth Center Harborfields)

   **Commissioner Carabelli moved and seconded a motion to deny the extension request for Youth Worker, Shantae Barnes**

   4E Consideration of a Request for an Extension of Training Time for County Correctional Police Officer, Jonathan T. Schmalenberger (Morris County Juvenile Detention Center)

   On behalf of the Appeals and Legislative Committee, Commissioner Carabelli moved and seconded a motion to combine Agenda Items 4A-4E as a consent agenda and approve the extension requests with the exception of Lacey and Barnes. The Commissioners voted to approve the motion.
Commissioner Carabelli concluded the Appeals and Legislation Committee Report

Administrator Cunningham asked Commissioner Sharrock to report on the business of the Standards Committee.

1. Commissioner Sharrock indicated that Agenda Item 5A was a Curricula Update for the Basic Course for Police Officers (BCPO)

The updates are a result of the continued review process being completed by the Curricula Unit. The updates listed below have been proposed for the following Functional Areas:

1.) Functional Area 1: Professional Development
   1.1 History of Law Enforcement
   1.10 Internal Affairs

2.) Functional Area 4: Law
   4.12.1 Public Indecency Offenses

3.) Functional Area 5: Use of Force
   5.6 Warrantless Searches
   5.9 Eyewitness Identification Procedures

4.) Functional Area 9: Unarmed Defense and Weaponry
   9.1 Firearms Safety

5.) Functional Area 10: Patrol Concepts
   10.18 Handling Animal
   10.21 Fires
   10.22 Riot and Crowd Control
   10.33 Officer Safety, Terrorism Awareness

6.) Functional Area 11: Traffic

7.) Functional Area 12: Criminal Investigations
   12.17.6 Sex Crimes Investigations

All of the above updates will bring the Basic Course for Police Officers into compliance with recent Attorney General Directives, legal, and safety updates.

Commissioner Sharrock, on behalf of the Standards Committee, moved and seconded a motion to approve the update effective July 1, 2022. The motion carried and was approved.

2. Commissioner Sharrock indicated that Agenda Item 5B was a Curricula Update for Basic Course for Class One Special Law Enforcement Officers (SLEOI) : Medical Care
The update will bring the SLEO I Course into compliance with the Attorney General's Use of Force Policy, requiring officers to render first aid, following a use of force occurrence. It is recommended that Functional Area 8, Emergency Medical Care for the SELO I, be added to the current curricula.

Unit: 8.1
Unit Title: Emergency Medical Care for the SLEO I Officer

Unit Goal: The trainee will identify the entry-level skills required to provide basic First Aid in the accordance of their duties; including obtaining Basic Life Support CPR certification. The trainee will identify the common illnesses and injuries that are encountered in the field, and will successfully demonstrate the ability to recognize common injuries and ailments; and conduct proper patient assessment, patient lifting and moving; bleeding control, and splinting.

PERFORMANCE OBJECTIVES:

8.1.1 The trainee will identify the foundation of the Emergency Medical Services system including the legalities considered with patient care as a SLEO I.

8.1.2 The trainee will identify general infection control procedures against bloodborne and respiratory pathogens; including the use of Personal Protection Equipment (PPE) in their everyday duties.

8.1.3 The trainee will demonstrate the ability to properly assess a patient in the field.

8.1.4 The trainee will identity common medical emergencies and traumatic injuries.

8.1.5 The trainee will demonstrate the ability to recognize life threatening bleeding and be able to perform bleeding control.

8.1.6 The trainee will demonstrate the ability to properly splint a potential musculoskeletal injury with the related precautions for treatment and transport.

8.1.7 The trainee will identify the proper use of provide portable oxygen and suctioning equipment for those legally trained to administer such treatment.

Commissioner Sharrock, on behalf of the Standards Committee, moved and seconded a motion to approve the update. The motion carried and was approved.

3. Administrator Cunningham reported that there was an addendum to add Section 6A to the agenda. This addendum is an update too Title 13:1-8.4 which included a rule submission to change waiver eligibility and mandating that all academies
collect proof of a pre-employment urinalysis screenings from the NJ State Toxicology Lab.

**Commissioner Sharrock concluded the Standards Committee report**

Administrator Cunningham reported that **Agenda Item 8A was a Report** of the Law Enforcement Officers Training and Equipment Fund (LEOTEF).

Commissioner Colucci reported that the quarterly expense reports for the grant periods of 07/01/21 – 09/30/21 and 10/1/21 – 12/31/21 have been reconciled, signed and emailed to all counties except 1. Grants is waiting on missing (old) dcs forms to complete the reconciliation before signing off on the last 2 dcs.

The quarter of 1/1/22 – 3/31/22 ends today and the dcs, including all backup documentation is due by April 15th, 2022. All documents should be emailed to Ed Mount and cc Jessica Guglich. They are no longer accepting any documents via HARD COPY / mail.

Technical assistance in preparing quarterly expense reports has been provided. Supplemental academy requests for LEOTEF purchases have been reviewed and approved.

All application/award packages for SFY 2022 LEOTEF Funds (33rd distribution) were distributed in January 2022 via email. Grants has currently have received 14 out of 16 applications and are meeting today to review the applications. Grants reach out if any further documents are needed.

Administrator Cunningham reported that **Agenda Item 10A was Good and Welfare**

Administrator Cunningham reminded the Commission that in Spring 2023, PTC rules will up for review and changes. The Commission should start considering any rules that need to be changed including yearly firearms hours for PTC certified Firearms Instructors and changing the timeframe that agencies have to submit NONA forms to PTC.

Commissioner Colucci bought up the issue and concern about PTC Field Representatives not having state issued vehicles to perform their job functions. The Commission gave an approval for Commissioner Colucci to write a letter to Division of Criminal Justice Administration to address the issue. The letter will be presented at the next meeting.

**Administrator Cunningham announced the next meeting is Wednesday, June 1, 2022**

Administrator Cunningham asked for a motion to adjourn the meeting at 12:50 pm. Commissioner Abbott voted to approve the motion. Commissioner Sharrock seconded the motion and the meeting was adjourned.