SPECIAL LAW ENFORCEMENT OFFICER CLASS III

Agency Training

PERFORMANCE OBJECTIVES

1.1.1 The trainee will identify the statutory authority of his/her job title.

1.1.2 The trainee will identify the geographic boundaries of his/her jurisdiction and authority.

1.1.3 The trainee will identify the organization and chain of command of his/her agency.

1.1.4 The trainee will identify five areas of concern that necessitate pertinent rules, regulations, policies and procedures:
- A. Personnel (general work rules, outside employment, grievance procedures, standards of conduct on and off duty, etc.);
- B. Dissemination of documents or files;
- C. Firearms policy;
- D. Handling calls and outside communications;
- E. Preservation of Interview/Field Notes pursuant to A.G. Policy.

1.1.5 The trainee will identify agency procedures for informing personnel of pertinent communications.

1.1.6 The trainee will identify the organization and delegation of investigative responsibilities within his/her agency.

1.1.7 The trainee will identify the schools, hospitals, recreational facilities, health and social service providers in his/her community.

1.1.8 The trainee will identify the officer in his/her agency who has primary responsibility to be the liaison between the department and the school system.

1.1.9 The trainee will identify programs or agencies in his/her jurisdiction designed for youth as part of a formal referral system.

1.1.10 The trainee will identify local agencies to which an officer may refer an individual who is in need of mental health services.

1.1.11 The trainee will identify initial approaches available to a police officer in handling a juvenile who has allegedly committed a delinquency offense. This description shall include local departmental practices such as warning, release, and referral.
1.1.12 The trainee will identify the procedures for handling a juvenile-family crisis. This should include the legal criteria for taking a juvenile into short-term custody, the procedures to be followed once the juvenile has been taken into short-term custody, and any local agency policies to be followed.

1.1.13 The trainee will identify the primary report forms utilized by his or her agency.

1.1.14 The trainee will select and prepare interoffice correspondence on the proper form and in an acceptable manner according to the requirements of his or her agency.

1.1.15 The trainee will identify how to safely handle handguns and shotguns. This will include operating weapons storage mechanisms in agency authorized vehicles and in authorized agency storage areas.

1.1.16 The trainee will identify those firearms and ammunition his/her agency authorizes for on-duty use.

1.1.17 The trainee will identify employing agency policies regarding the utilization of each chemical agent device used by the agency.

1.1.18 The trainee will identify his/her agency policy regarding the searching of juveniles.

1.1.19 The trainee will identify the employing agency policy regarding the searching of individuals of the opposite sex.

1.1.20 The trainee will identify his/her agency policy regarding the handcuffing of juveniles.

1.1.21 The trainee will identify his/her agency policy regarding transportation of prisoners and/or other individuals. The explanation will include:
   A. Transportation of females;
   B. Positioning within vehicle;
   C. Transportation of injured or sick prisoners;
   D. Transportation of juveniles;
   E. Transportation of victims/witnesses;
   F. Transportation infants and young children; and
   G. Transportation of other citizens.

1.1.22 The trainee will identify notifications an officer is required to make when processing a juvenile. The notifications will reflect:
   A. The law; and
   B. The policies of his/her agency.

1.1.23 The trainee will identify his/her agency procedures for the release of a prisoner.
1.1.24 The trainee will identify the procedures of his/her agency for handling sick or injured persons. These procedures will include:
   A. The extent of first aid to be performed by police;
   B. The role of ambulance and paramedic crews;
   C. The hospitals to which sick or injured are to be transported; and
   D. The use of universal precautions when handling sick, injured, or deceased persons.

1.1.25 The trainee will identify the considerations of the law enforcement officer on arrival at the scene of a suspected or actual explosive device. These considerations will include agency policy.

1.1.26 The trainee will identify his/her agency procedures for releasing information to the media.

1.1.27 The trainee will identify his/her agency policies regarding who may release information to the news media.

1.1.28 The trainee will identify law and agency policy that pertains to the admission of news media representatives into areas otherwise closed to the public.

1.1.29 The trainee will read and study the policy of his/her agency, as required by the Attorney General, regarding response to a bomb threat in a school.

1.1.30 The trainee will read and study the policy of his/her agency, as required by the Attorney General, regarding the rapid response to an active shooter in a school.

1.1.31 The trainee will read and study the policy of his/her agency, as required by the Attorney General, regarding the look-down of a school.

1.1.32 The trainee will read and study the policy of his/her agency, as required by the Attorney General, regarding the evacuation of a building.