



New Jersey Department of Military and Veterans Affairs

VACANCY ANNOUNCEMENT

Posting #: 43-24 (Repost)

(Previous Applicants Need Not Apply)

Posting Period: From 03/11/2024-Open Until Filled

Title: Construction Code Inspector 1

Salary: (I23) \$64,544.97 - \$91,557.57

Number of Vacancies: 1

Workweek: 40

Program: Construction Facilities Management Office

Work Location: 101 Eggerts Crossing Road
Lawrenceville, NJ 08648

Scope of Eligibility: Applications will be accepted from all New Jersey Department of Military and Veterans Affairs employees and outside applicants who meet the requirements listed below. Selection will be made from among the best qualified.

Appointment to this may be made provisionally, pending the outcome of an open competitive examination (PAOC). If selected for the position and appointed PAOC, you will be required to apply for the open-competitive examination, when issued by the Civil Service Commission for this title, pass, and be reachable on the resulting eligible list to become permanent in the position. Appointees who fail to be reachable on the resulting eligible list are subject to removal.

Job Description: Under the general supervision of a supervisory official (Principal Staff Officer 3) in DMAVA, performs work for commercial structures including the review of plans and specification for class 3 structures and inspection of all construction in all classes of structures pursuant to the Uniform Construction Code Act. Conducts required inspections of Class 1, 2, and 3 structures to ensure compliance with the appropriate Uniform Construction Code subcode and regulations. Reviews plans and specifications of Class 2 and 3 structures. Checks materials to be used and inspects placement of materials to ensure that they are of the type, quality, and grade specified in the approved plans and specifications and that they meet standards. Maintains inspection schedule and records to ensure projects within assigned area of responsibility are inspected at critical points. Maintains required inspections records and files. Prepares reports containing findings, conclusions, and recommendations. Establishes and maintains cooperative working relationships with architects, engineers, construction personnel, owner representatives, and with code enforcement officials. Will be required to learn to utilize various types of electronic and/or manual recording and computerized information systems used by the agency, office, or related units. Recommends issuance of determinations, stop work and performance notices, and approved changes; does related work as required.

Civil Service Commission Requirements

Experience: Six (6) years of experience in construction project management work such as a construction manager, construction official, general contractor, architect, or engineer with field responsibilities for all levels of construction, OR as a building trades craftsman.

License: Applicants must possess a valid Residential and Small Commercial Specialist (RCS) construction code enforcement license in building inspection issued by the Department of Community Affairs.

NOTE: Appointees must continue to complete the continuing education requirements to maintain their RCS license.

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

Residency: Pursuant to the "New Jersey First Act" N.J.S.A. 52:14-7 (L. 2011, Chapter 70), newly hired public employees are required to reside in the State of New Jersey, unless exempted under the law. If you do not reside in New Jersey, you have one (1) year after you begin employment to relocate your residence to New Jersey.

HOW TO APPLY:

SUBMIT APPLICATION FOR EMPLOYMENT, COVER LETTER, RESUME, AND E-MAIL ADDRESS BY 4:00PM ON THE CLOSING DATE TO:

Mail: ATTN: HRD-PMRS, PO Box 340, Trenton, NJ 08625-0340

E-Mail: CareersCentral@dmava.nj.gov

Fax Number: (609)530-7192

Forms may be obtained from our web site at: <https://www.nj.gov/military/personnel/forms/employment-application.pdf>, the Human Resources Division, or call (609) 530-6723.

New Jersey Department of Military and Veterans Affairs is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.