



STATE OF NEW JERSEY
(609) 292-6500 ext. 5064

Instructions to Acquire Title when NJ Dealer Goes Out of Business

The documents listed below are required to assist you in obtaining a New Jersey title if you purchased a vehicle from a New Jersey car dealer that went out of business.

Please Note: Each case is unique and is handled on an individual basis. Additional documents may be requested. If you have any questions, please call the above listed number prior to submitting your documents.

1. You must submit the original bill of sale.
2. The original temporary registration tag from the dealer is required.
3. A photograph of the vehicle identification number (VIN) plate on the dash is required.
4. Photographs of all four sides of vehicle are required.
5. If the current state of record is not New Jersey, then a lien search is required from the known state of record, and, if unknown, lien searches from the motor vehicle departments of New York, Delaware, Pennsylvania, Connecticut and Maryland.
6. If there is a lien on the vehicle in the state of record, then a "Letter of No Interest," or "Lien Satisfaction," from the lienholder is required.
7. The completed, original, Application for Certificate of Ownership (Form OS/SS-7) is required.
8. The completed, original, notarized, Buyer's Declaration (Form OS/SS-150) must be submitted with all requested information filled out.
9. A check or money order for \$60.00 is required. If there is a lienholder on the title, the fee is \$85.00. Make check or money order payable to: NJ MVC.
10. Proof that the applicable sales tax was paid.
11. If you filed a police report, it must be submitted.
12. a. If your vehicle is financed, a photocopy of the security agreement is required.
If your vehicle is not financed, a copy of the cancelled check(s) and/or proof of bank withdrawals for the full amount of the vehicle is required.

b. If you are unable to provide the required documents in 12a, you will be required to seek assistance from the superior court in the county in which you reside requesting the court to declare you as the bona fide owner(s) of the motor vehicle. The proposed form of order you submit to the court must include the year, make and full/correct VIN of the vehicle or vessel, in which case it would be a full/correct hull identification number.
13. a. If you are a New Jersey resident, you must submit a photocopy of your New Jersey driver's license.
b. **If you are not a New Jersey resident**, you must provide proof of identity so we may issue you a New Jersey title (visit www.njmvc.gov).
14. After making copies for your records, mail the original documents (or photocopies where noted) to the following address:
NJ Motor Vehicle Commission, P.O. Box 017, 225 E. State Street, Trenton, NJ 08666-0017, ATTN: Special Titles, Foreign Title Unit, Dealer Out of Business Process.

OS/SS-123 (R11/16)

APPLICATION FOR CERTIFICATE OF OWNERSHIP

PLEASE DESCRIBE THE VEHICLE ACCURATELY

MAKE OF VEHICLE (PRINT)	MODEL	YEAR	COLOR	BODY TYPE
COMPLETE VEHICLE IDENTIFICATION NUMBER (NOT THE MOTOR NUMBER)			NO. OF AXLES	

ODOMETER READING

TENTHS

PLEASE CHECK
"YES" OR "NO"

Does your vehicle now have a lien? (Is your vehicle financed?) Yes No

If you checked "yes" **PRINT** name and address of bank or finance company below. If you checked "No", print "NONE" in the box below.

LIENHOLDER	NAME OF BANK OR FINANCE COMPANY (LIENHOLDER), IF NO LIEN PRINT "NONE"
	LIENHOLDER CORPCODE
	STREET ADDRESS OF LIENHOLDER

NAME AND ADDRESS OF OWNER AND CO-OWNER BELOW

OWNER	NAME		
	N.J. DRIVER LICENSE NO. (IF BUSINESS-CORPCODE)		
	DATE OF BIRTH	EYE COLOR	SEX
	STREET		
	CITY, STATE, ZIP CODE		
CO-OWNER	NAME		
	N.J. DRIVER LICENSE NO. (IF BUSINESS-CORPCODE)		
	DATE OF BIRTH	EYE COLOR	SEX
	STREET		
	CITY, STATE, ZIP CODE		

STATEMENT OF APPLICANT(S): The undersigned hereby certifies all of the above to be true and correct and that the identification number shown on this form has been compared to the identification number on the motor vehicle and further certifies that they agree in every particular.

**SIGN
HERE**

x

OWNER

DATE

**SIGN
HERE**

x

CO-OWNER (if any)

DATE

**SIGN
HERE**

x

CO-OWNER (if any)

DATE

**SIGN
HERE**

x

CO-OWNER (if any)

DATE



BUYER'S DECLARATION - EMERGENCY APPLICATION FOR VEHICLE TITLE

Buyer's Information:

Date: _____

First Name Last Name
Address City State Zip Code

I purchased a vehicle on _____ from _____ but never received the (check all
all that apply):
[]-Title []-Plates []-Registration

Vehicle information:
Year Make Vehicle Identification Number (VIN)

Seller's Full First and Last Name and/or Name of Business
Address City State Zip Code

Comments: _____

I ACKNOWLEDGE, that in making this Declaration, I am inducing the New Jersey Motor Vehicle Commission ("NJMVC") to issue a vehicle title for the above-described vehicle purchased from the seller listed above and that although the NJMVC may issue the same as a convenience under the circumstances, by doing so, the NJMVC makes no assurances against future claims against this vehicle, and I therefore agree to defend, indemnify and hold harmless the State of New Jersey, the NJMVC, their officers, employees and agents from and against any and all liability, loss, expense, attorneys' fees, or injury or damages arising out of any such claim.

I FURTHER ACKNOWLEDGE that this Declaration is being made for the purpose of applying for an un-issued vehicle title, registration and/or plates as described above, and that any knowing or willful misrepresentation or false statement submitted in connection with this Declaration may subject me to criminal punishment, including fines and/or imprisonment.

Signature Print Name

Driver License Number or Corporation Code

Notary Public _____

Seal:

