



PHILIP D. MURPHY  
*Governor*

SHEILA Y. OLIVER  
*Lt. Governor*

State of New Jersey  
Highlands Water Protection and Planning Council  
100 North Road (Route 513)  
Chester, New Jersey 07930-2322  
(908) 879-6737  
(908) 879-4205 (fax)  
[www.nj.gov/njhighlands](http://www.nj.gov/njhighlands)



CARL J. RICHKO  
*Chairperson*

LISA J. PLEVIN  
*Executive Director*

## MEMORANDUM

**To:** RMP Amendment Committee

**From:** Lisa J. Plevin, Executive Director *LJP*

**Subject:** RMP Amendment Committee Meeting Minutes - August 16, 2018

**Date:** August 28, 2018

---

The RMP Amendment Committee met on Thursday, August 16, 2018 at 3:30pm at the Highlands Council office in Chester.

RMP Amendment Committee Members present: Council Chair Richko, Committee Chair Alstede, Members Holtaway, and Sebetich.

Highlands Council Staff Members present: Lisa Plevin, John Maher, James Humphries, Corey Piasecki, and Annette Tagliareni

Also, present: Brian Wilton, Senior Counsel, Governor's Authorities Unit (GAU)

RMP Addendum 2018-1 Procedure For Considering Proposals to Amend the Highlands Regional Master Plan (the "Procedure" document)

Committee Chair Alstede noted that a conference call was held between Council Chair Richko, Lisa Plevin, and himself in regards to a memorandum received by the New Jersey Conservation Foundation suggesting some edits to the Procedure document. There were three (3) suggestions made regarding the following topics:

- Public comment period
- RMP Amendment committee meetings
- Public hearings

Committee Chair Alstede also noted that an RMP Amendment Committee meeting would be scheduled and noticed to the public. During this public committee meeting, the three (3) suggested edits would be discussed by the committee members and the committee would make a recommendation to the full Council at the Council's next meeting to adopt the Procedure document with any edits deemed appropriate.

Council Chair Richko added that the resolution being considered at today's Council meeting to adopt the Procedure document will be pulled from the agenda. Council Chair Richko is hopeful that the Procedure document will be considered at Council's next meeting.

It is anticipated that the RMP Amendment Committee meeting will be scheduled on September 27 at 3:30pm. This meeting will be noticed in the newspapers and the public may attend.

It is also anticipated that the RMP Amendment Committee will make a recommendation to the full Council at its next meeting and the Council will consider a resolution to adopt the Procedures with any edits approved during the Committee meeting.

#### Report out to Council

At Council's meeting this afternoon, Committee Chair Alstede will update the full Council on the Procedure document and its status.

*The RMP Amendment Committee adjourned at 3:55pm.*