

**RESOLUTION 2019-06**  
**NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL**  
**AWARD OF CONTRACT TO DEVELOP A REGIONAL MUNICIPAL ZONING GIS**  
**LAYER**

**WHEREAS**, the Highlands Water Protection and Planning Act (Highlands Act) has created a public body corporate and politic with corporate succession known as the Highlands Water Protection and Planning Council (Highlands Council); and

**WHEREAS**, Section 6.g of the Highlands Act authorizes the Highlands Council to enter into any and all agreements or contracts to effectuate the purposes of the Highlands Act; and

**WHEREAS**, on July 17, 2008, the Highlands Council adopted Resolution 2008-27 thereby adopting the Highlands Regional Master Plan (RMP), which became effective September 8, 2008; and

**WHEREAS**, in order to carry out its duties under the Highlands Act and the RMP, the Highlands Council requires accurate and up-to-date municipal zoning data; and

**WHEREAS**, in 2005, the Highlands Council created a municipal zoning GIS composite layer, which has not been updated since; and

**WHEREAS**, the Highlands Council does not have sufficient internal resources and expertise to update its municipal zoning GIS composite layer; and

**WHEREAS**, the Highlands Council staff prepared a Request for Proposal to Develop a Regional Municipal Zoning GIS Layer (RFP), which was released to the public on December 18, 2018 seeking firms with GIS expertise to assist the Highlands Council with updating its municipal zoning GIS layer; and

**WHEREAS**, seven (7) firms submitted a proposal and qualifications on or before the deadline of February 1, 2019; and

**WHEREAS**, the Highlands Council staff evaluated the proposals and shared its findings with the Highlands Council's Budget and Finance Committee on March 7, 2019; and

**WHEREAS**, the Budget and Finance Committee has reviewed the staff findings and the process utilized to evaluate the submissions, and has further determined that funds are available for the award of a contract pursuant to the RFP; and

**WHEREAS**, the Budget and Finance Committee recommends that a contract be awarded to Neglia Engineering in an amount not to exceed \$49,500.00 to complete the scope of work set forth in the RFP and further recommends that the Highlands Council authorize the Executive Director to enter a contract in connection with the RFP and the proposal of Neglia Engineering; and

**WHEREAS**, pursuant to N.J.S.A. 13:20-5.j, no action authorized by the Highlands Council shall have force or effect until thirty (30) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Council has been delivered to the Governor for review, unless prior to the expiration of the review period the Governor shall approve same, in which case the action shall become effective upon such approval.

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**NOW, THEREFORE, BE IT RESOLVED** by the Highlands Council that the Executive Director, or his/her designee, is hereby authorized to enter into a contract with Neglia Engineering for an amount not to exceed \$49,500.00

**CERTIFICATION**

I hereby certify that the foregoing Resolution was adopted by the Highlands Council at its regular meeting held on the 21<sup>st</sup> day of March, 2019.

  
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 Carl J. Richko, Chairman



**Vote on the Approval of  
This Resolution**

	Motion	Second	Yes	No	Abstain	Absent
Councilmember Alstede	_____	_____	✓	_____	_____	_____
Councilmember Carluccio	_____	_____	✓	_____	_____	_____
Councilmember Dougherty	_____	_____	✓	_____	_____	_____
Councilmember Dressler	_____	_____	✓	_____	_____	_____
Councilmember Francis	_____	_____	✓	_____	_____	_____
Councilmember Holtaway	_____	_____	✓	_____	_____	_____
Councilmember James	_____	✓	✓	_____	_____	_____
Councilmember Sebetich	_____	_____	✓	_____	_____	_____
Councilmember Visioli	✓	_____	✓	_____	_____	_____
Councilmember Vohden	_____	_____	✓	_____	_____	_____
Councilmember Walton	_____	_____	✓	_____	_____	_____
Chairman Richko	_____	_____	✓	_____	_____	_____