

**Request for Proposals (RFP) to
Develop or Update Watershed Restoration and Protection Plans
within the New Jersey Highlands Region**

Response to Questions #6
March 6, 2023

In response to requests, the proposal submission deadline has been extended
to April 17, 2023.

1. In the second Q&A document released, it is stated that the primary intent of the RFP is to address watersheds that cannot be covered by individual municipal plans or for teams, agencies, groups, or organizations that can't utilize Highlands Council municipal and county plan conformance grant funding. Will you consider funding plans through this RFP that cover municipalities and/or counties in conformance and therefore eligible to seek funding through the conformance grant program?
 - Those proposals will not be excluded from review. Their priority will be considered against the availability of funding, which includes their access to other available sources, including the plan conformance grant program.
2. Will proposed plans involving municipalities/counties not in conformance be prioritized over plans proposed involving municipalities/counties that are in conformance?
 - Their priority will be considered against the availability of funding, which includes their access to other available sources, including the plan conformance grant program.
3. Will proposals/plans not chosen for funding through this RFP, but otherwise eligible for the conformance grant program, be required to resubmit for the conformance grant program, or will they automatically be considered for funding through that program?
 - It depends on the submission. Plan conformance grant requests are required to be submitted by the municipality, so re-submission of the request may be required.
4. Will the Highlands Council consider match and letters of support as part of the evaluation criteria?
 - They are not required but would be considered in the review.
5. On page 5 of the RFP, a detailed organizational chart (#4.e), staffing plan/organizational structure (#6), and staffing matrix (#7) are listed as submittal requirements. Can you provide clarification on the difference between the staffing plan/organizational structure and detailed organizational chart?
 - The organizational chart (#4) is for the Firm. The staffing plan (#6) is for staff working on the project. The staffing matrix (#7) details the responsibilities of individual staff for the project.