



## State of New Jersey

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**October 4, 2013**

**Questions Posed to the Highlands Council by Potential Respondents  
to the Request for Proposal (RFP) to develop a  
“Web Based Public Comment Portal in Support of the  
Highlands Regional Master Plan Recommendation Report”**

**Questions #1 and #2 refer to Appendix D Terms and Conditions**

**Question #1**

Page 3, number 6 of the RFP states that if, the Respondent seeks to take any exceptions to the Highlands Council Contract Terms and Conditions (T&C), specific changes must be submitted with the response. However, the first sentence of the T&C says that they “shall become part of any contract awarded as a result of this RFP, unless specifically and expressly modified by reference in the RFP, or in a writing executed by the Executive Director of the council or the designee thereof.” The question is, do any exceptions granted to the T&C need to be made prior to submitting our proposal?

**Response #1**

Specific changes to the T&C must be submitted with the Respondent’s proposal. Requests for changes will be considered by the Highlands Council in the evaluation of the proposal. The final terms of a contract are subject to negotiation with the Council, as noted in V. B. of the RFP.

**Question #2**

In Section III, Paragraph I(1)(d), a Respondent requested that the professional liability insurance limits be reduced to \$2,000,000 per claim and \$4,000,000 in the aggregate which are the limits they carry.

**Response #2**

In considering the scope and magnitude of the project, the Council will accept professional liability insurance of \$2,000,000 per claim and \$4,000,000 in the aggregate.

The complete RFP can be found at the link below:

[http://www.highlands.state.nj.us/njhighlands/news/rfps/web\\_comment\\_2013/web\\_comment\\_rfp.pdf](http://www.highlands.state.nj.us/njhighlands/news/rfps/web_comment_2013/web_comment_rfp.pdf)