

BOROUGH OF STANHOPE, SUSSEX COUNTY, NEW JERSEY
HIGHLANDS IMPLEMENTATION PLAN AND SCHEDULE (REVISED)

DRAFT MUNICIPAL IMPLEMENTATION PLAN AND SCHEDULE FOR PLAN CONFORMANCE BY TASK		FY2012-13 Priority (√) or N/A	Approximate Budget	Anticipated Completion Date	Responsible Entity	Status and Comments
1.	Housing Element & Fair Share Plan (Module 3)		\$5,000			
	a. Modifications of municipally approved and adopted Housing Element and Fair Share Plan, as applicable	√	--	As needed	Land Use Board, Governing Body	Amended Plan Conformance Grant. Potential changes in applicable State laws and/or regulations acknowledged. Modifications as needed to retain compliance and ensure protection from legal challenge.
	b. Adoption of Implementing Ordinances	√	--	As needed	Land Use Board, Governing Body	Amended Plan Conformance Grant
2.	Highlands Environmental Resource Inventory (Module 4) – Adopted	√	\$2,000	60 days	Envl Comm., Land Use Board	Amended Plan Conformance Grant
3.	Highlands Element of Municipal Master Plan (Module 5) – Adopted	√	\$3,000	60-90 days	Land Use Board	Amended Plan Conformance Grant
	a. Master Plan Reexamination Report – Prepared and Adopted	√		60 days	Land Use Board	Funded as a component of #3; Highlands Council model provided.
4.	Municipal Master Plan Elements (as applicable)			FY2012+	Land Use Board	FY 2012 activities to be selected based upon priorities relevant to specific municipality. All others FY2012+
	a. Land Use Plan Element					
	b. Conservation Plan Element					
	c. Circulation Plan Element					
	d. Land Preservation and Land Stewardship Plan Element					
	e. Community Facilities Plan Element					
	f. Sustainable Economic Development Plan Element	√	\$10,000	FY2012+		Amended Plan Conformance Grant
	g. Historic Preservation Plan Element					
	h. Development Transfer Plan Element (optional)					
	i. Septic System Yield Allocation (if applicable)					
5.	Highlands Land Use Ordinances (Module 6) – Adopted	√	\$10,000	120 days	Land Use Board, Governing Body	Amended Plan Conformance Grant
	a. Adopt Planning Area Petition Ordinance (If Applicable)	√	\$500	60 days	Governing Body	Amended Plan Conformance Grant
	b. Adopt Checklist Ordinance	√	\$1,000	60-90 days	Land Use Board, Governing Body	Amended Plan Conformance Grant; completion to follow adoption of Highlands Master Plan Reexamination Report, per #3a, above.
6.	Zoning Map Update – Adopted (Update to reflect Highlands Overlay Zones, Districts)	√	\$5,000	120 days	Land Use Board, Governing Body	Amended Plan Conformance Grant
7.	Resource Management Plans and Programs					
	a. Water Use and Conservation Management Plan		TBD			
	b. Habitat Conservation and Management Plan	√	\$5,000	FY 2012+		Amended Plan Conformance Grant
	c. Stream Corridor Protection/Restoration Plan (optional)	√	\$10,000	FY 2012		Amended Plan Conformance Grant
	d. Wastewater Management Plan	√	\$3,000	NJDEP Schedule		NJDEP Administrative Order 2010-03 (Local WMP or chapter of County WMP)
	e. Septic System Management/Maintenance Plan		TBD	FY 2012+	Health Board	
	f. Lake Restoration Management Plan (if applicable)		TBD	FY 2012+		
	g. Scenic Resource Management Plan (optional)		TBD	FY 2012+		
	h. Municipal Stormwater Management Plan		TBD	FY 2012+		Updates only as needed to incorporate RMP provisions; Plans are required under NJDEP regulations.
	i. Regional Stormwater Management Plan (if applicable)		TBD	FY 2012+		
	j. Land Preservation and Land Stewardship Program		TBD	FY 2012+		
	k. Forest Stewardship Plan (optional)		TBD	FY 2012+		
8.	Board of Health Ordinances					
	a. Septic System Maintenance		TBD	FY 2012+		Subsequent to release of final model ordinance and completion of 7e
	b. Potential Contaminant Source Management		TBD	FY 2012+		Subsequent to release of final model ordinance
9.	Implementing Ordinances for Management Plans and Programs					

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	a. Water Use and Conservation Management Plan Ordinance		TBD	*		*Following completion of 7.a
	b. Habitat Conservation and Management Plan Ordinance		TBD	*		*Following completion of 7.b
	c. Stream Corridor Ordinance		TBD	*		*Following completion of 7.c
	d. Lake Restoration Management Plan Ordinance		TBD	*		*Following completion of 7.f
	e. Tree Clearing Ordinance		TBD	FY 2012+		
	f. Transfer of Developments Right Ordinance (if applicable)		TBD	*		*Following completion of 4.i
	g. Scenic Resource Mgmt Ordinance (if applicable)		TBD	*		*Following completion of 7.g, if selected
	h. Stormwater Management Ordinance		TBD	*		*Updates only, as needed to incorporate RMP provisions; following 7h, 7i
	i. Other Ordinance Provisions (specify)		TBD	Local schedule		
10.	Redevelopment and Brownfields Opportunities (optional)					
	a. Highlands Redevelopment Area Petition Planning			Local schedule		
11.	RMP Updates (optional)					
	a.			Local schedule		
12.	Map Adjustment Petition(s) (optional)					
	a.			Local schedule		
13.	Highlands Center Petition (optional)					
	a. Review for potential Highlands Center Designation	✓	\$20,000	Local schedule		Amended Plan Conformance Grant
14.	Submission of Municipal Planning and Regulatory Documents and Supporting Materials (based on the list of existing documents and petition submittals, list separately)	✓		45 days		2009 Plan Conformance Grant
	a.					
15.	Discretionary Documents or Requests (financial and technical assistance requests from the municipality)					
	a.			Local schedule		
16.	Attendance at Highlands Council Training Sessions					
	a. Municipal Exemption Determinations	✓	\$1,000	4-6 months	Highlands Council	Exemption Designees (e.g., Zoning Officer)
	b. Ordinance Administration: Application Procedures, Implementation, Enforcement	✓	\$1,500	4-6 months	Highlands Council	Land Use Administrator/Board Secretary, Zoning Officer, Enforcement Officer, Property Inspector, Professionals
2012-13 Total Approximate Budget			\$77,000			

This Plan will be altered over time, to reflect the municipality's progress toward completing all Plan Conformance activities and to address funding and implementation tasks that carry forward into future years. All such changes will involve a collaborative effort and agreement between the municipality and the Highlands Council. Important in such considerations is the on-going recognition of the voluntary nature of Plan Conformance with respect to the municipality's Planning Area. The Highlands Council may modify, in consultation with the municipality, the above deadlines for completion and may also reallocate the approximate budget costs within the total amount approved. No timeframe will be considered to have begun, however, until the municipality has been provided the tools (including grant funding) with which to accomplish each component of the Plan Conformance program.

Stanhope Borough

4/13/2012

Account of Highlands Council Grant Awards

Type of Grant	Status	Resolution Date	Grant Amount	Tasks	Payments
Initial Assessment			\$ 15,000.00	IA Report	\$ 9,271.38
Plan Conformance			\$ 100,000.00	Module 1 -	\$ 12,898.58
				Module 2 -	\$ 2,695.00
				Module 3 -	\$ 8,325.64
				Module 4 -	\$ 2,835.00
				Module 5 -	\$ -
				Module 6 -	\$ -
				Module 7 -	\$ -
				<i>Subtotal</i>	\$ 26,754.22
			<i>Grant Award Total</i>	\$ 115,000.00	<i>PC Grant Balance</i>
					\$ 73,245.78
TOTAL REIMBURSEMENT AMOUNT					\$ 82,517.16

Anticipated Expenses, 2012 Amended Plan Conformance Grant

Completion of Module 3 – DCA/Court Certification	\$ 5,000.00	Plan Conformance Grant Balance Forward	\$ 73,245.78
Completion of Module 4 – Finalize/Adopt ERI	\$ 2,000.00	Module Completion Cost (est.)	\$ (15,500.00)
Completion of Module 5 – Highlands Element	\$ 3,000.00	Municipal Response Period Costs (est.)	\$ (7,500.00)
Sustainable Economic Development Plan	\$ 10,000.00	Pre-Hearing Accuracy Review Expenses (est.)	\$ (500.00)
Completion of Module 6 – Land Use Ordinances	\$ 10,000.00	Estimate of Available Plan Conformance Grant Funds	\$ 49,745.78
Planning Area Petition Ordinance	\$ 500.00		
Adopt Checklist Ordinance	\$ 1,000.00		
Municipal Zoning Map Update	\$ 5,000.00		
Habitat Conservation and Management Plan	\$ 5,000.00	Amended Plan Conformance Grant	\$ 77,000.00
Stream Corridor Protection/Restoration Plan	\$ 10,000.00		\$ (49,745.78)
Wastewater Management Plan	\$ 3,000.00	Estimated Total Need	\$ 21,500.00
Highlands Center Designation Planning	\$ 20,000.00		
Highlands Council Training Sessions	\$ 2,500.00		
TOTAL	\$ 77,000.00		