



## State of New Jersey

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 081  
TRENTON, NJ 08625-0081

PHILIP D. MURPHY  
*Governor*

SHEILA Y. OLIVER  
*Lt. Governor*

GURBIR S. GREWAL  
*Attorney General*

WILLIAM H. CRANFORD  
*Chief Administrative Officer*

July 22, 2020

### NOTICE OF JOB VACANCY #20-176

Opportunities currently exist in the unclassified service with the Department of Law and Public Safety, Office of Public Integrity & Accountability, for applicants who meet the requirements listed below:

**TITLE:** Special Investigator, Law and Public Safety

**SALARY:** \$70,000.00 to \$110,000.00

**LOCATION:** Office of Public Integrity & Accountability  
Integrity Bureau  
1 Apollo Drive  
Whippany, NJ 07981  
(North)

**OR**

Office of Public Integrity & Accountability  
Integrity Bureau  
4 Executive Campus  
Cherry Hill, NJ 08002  
(South)

*Statewide travel required for work responsibilities*

**NUMBER OF POSITIONS AVAILABLE:** Two (2) - Location preference required for consideration

The Office of Public Integrity & Accountability (OPIA) is dedicated to increasing public confidence in government by holding corrupt government officials and public servants accountable, reviewing claims of actual innocence by convicted individuals and fostering excellence in policing. OPIA is looking for outstanding candidates to for the Integrity Bureau to conduct independent investigations in support of the Conviction Review Unit, which considers claims of actual innocence; and investigations in support of the Cold Case Network, which utilizes modern technology and cooperative law enforcement to solve old homicides and other violent crimes

**DUTIES:** Under the general direction of the Executive Director of OPIA, the Director of the Integrity Bureau, the Chief of Detectives of the Division of Criminal Justice, and the Deputy Chief of Detectives for OPIA, conducts fact-based reviews of credible post-conviction complaints in relation to allegations including, but not limited to, procedural errors, misconduct or factual innocence, raised by incarcerated individuals; obtains and inspects all relevant information, including procedural and substantive case history; plans, organizes and conducts thorough criminal investigations in order to identify plausible allegations of actual innocence; reviews and investigates suspected and unsolved violent crimes, including homicides and sexual assaults; ability to identify and develop new evidence; utilizes modern forensic science technology, including DNA and genetic genealogy to identify viable investigative leads and establish potential culpability; coordinates with other local, state and federal units/agencies as required. The candidates shall have the keen ability to objectively review and assess current and past investigations and to work closely with law enforcement and attorneys in the thorough investigation and prosecution of all matters deemed appropriate; Performs other related duties as required.

#### REQUIREMENTS

**EDUCATION:** Graduation from an accredited college with a Bachelor's Degree.

**EXPERIENCE:** Five (5) years of experience in the conduct of civil or criminal investigations related to compliance, enforcement, detection, and surveillance activity, including the preparation of investigative reports; **OR** five (5) years of experience in the conduct of investigative administrative audits and/or regulatory examinations of records maintained by businesses and organizations; **OR** five (5) years of experience in the conduct of investigations for the government, the military, consumer protection programs, public advocacy organizations, or the public interest; **AND** one (1) year of the five (5) years of experience shall have been in a team leader or lead investigator capacity.

Applicants who do not possess the required education may substitute experience as indicated on a year-for-year basis.

A Juris Doctorate degree or a Master's Degree in Criminal Justice, Public Administration, Business Administration, Law, or a related field may be substituted for one (1) year of the non-supervisory experience.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey.

**PREFERENCE:** Preference will be given to candidates with ten (10) years or more of experience in homicide investigations.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating its U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

*If qualified, please send a cover letter indicating interest in job vacancy number #20-176, with desired location preference (required) and current resume on or before the closing date of August 5, 2020 to:*

Recruitment Coordinator  
[LPS.Humanresources@njoag.gov](mailto:LPS.Humanresources@njoag.gov)

**-OR-**

Recruitment Coordinator  
Division of Administration  
P.O. Box 081, Trenton, NJ 08625-0081

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

