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*State of New Jersey*  
DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
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**January 22, 2020**  
**NOTICE OF JOB VACANCY**  
**#20-25**

An opportunity currently exists in the classified service with the Department of Law and Public Safety, Juvenile Justice Commission, for current State employees with permanent service in a competitive title who meet the requirements specified below:

**TITLE:** Cook-12 Months

**SALARY:** \$33,356.99 to \$46,480.43

**LOCATION:** Juvenile Justice Commission  
New Jersey Training School  
Monroe Township, New Jersey 08831

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under the direction of a Supervisory officer at New Jersey Training School, prepares and cooks food in large quantities; may take the lead in a group of food service workers or residents engaged in preparing, cooking, serving and storing food; involved in the transport of prepared meals; does other related duties as required.

**REQUIREMENTS**

**EXPERIENCE:** One (1) year of experience as a cook involving the preparation of a variety of food in large quantities.

**NOTE:** Catering experience in a delicatessen will be acceptable.

**NOTE:** Deli counter experience in a delicatessen will NOT be acceptable.

**NOTE:** Cooking experience in a fast food establishment will NOT be acceptable.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

***If qualified, please send a cover letter indicating interest in job vacancy #20-25 and a current resume on or before the closing date of February 5, 2020 to:***

Recruitment Officer  
[jjcrecruitment@jjc.nj.gov](mailto:jjcrecruitment@jjc.nj.gov)

**-OR-**

Juvenile Justice Commission  
Office of Human Resources- Recruitment Officer  
P.O. Box 107, Trenton, NJ 08625-0107

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

