



State of New Jersey

Attorney(s):
Office Address & Telephone No.:
Attorney(s) for:

OFFICE OF ADMINISTRATIVE LAW
OAL DOCKET NO.
SUBPOENA
Only use in conjunction with testimony at a hearing at the Office of Administrative Law. Do not use to obtain documents in discovery.

TO:

As provided by N.J.S.A. 52:14F-1, et seq., and N.J.A.C. 1:1-11.1, et seq., you are directed to appear and testify before the Office of Administrative Law at _____

_____ on _____, 20____, at _____ a.m./p.m. (circle one), and any _____ continuations thereafter, on behalf of _____ in the above-entitled action. You must also bring with you documents indicated below, if any:

Questions concerning this subpoena should be directed to the party requesting your appearance. If you have good cause not to appear at the hearing or produce any listed documents, you must present your reasons to the judge.

Failure to appear and bring the requested documents with you may subject you to a penalty.

Date: _____, 20____ By _____ (Signature of pro se party, attorney or non-lawyer representative)

Subpoena requested by _____ Telephone number _____

PROOF OF SERVICE

On _____, 20____, I served the original of this subpoena by delivering it to the person named at _____, or by mailing the original subpoena, certified mail return receipt requested, to the person named at _____.

I have paid to that person an attendance fee of \$2.00 per day and, if the witness is not a resident of the county where the hearing will be held, a mileage fee of \$2.00 per 30 miles of travel to and from the hearing.

I certify that the foregoing statements made by me are true. I am aware that if any of the statements made by me are willfully false, I am subject to punishment.

Dated: _____, 20____ SIGNATURE _____