

APPEAL TO THE FULL BOARD

You may submit an appeal of a Board Panel decision denying parole to the full Board if you can demonstrate that (1) the Panel failed to support its decision based upon the record before it; (2) The Board Panel violated existing Board policy; or (3) the Panel's decision was contrary to the Board's Professional Code of Conduct. You can submit an appeal to the full Board using the attached form. In addition to completing the form, you should also submit additional documentation (if available) that supports your contention.

If your appeal meets the criteria cited in the Board's Administrative Code (included on the attached form), the Appeals Unit will investigate your claims and refer your case to the full Board to render a decision.

Complete, sign and date the form and submit it to:

NEW JERSEY STATE PAROLE BOARD
ATTN: APPEALS UNIT
PO BOX 862
TRENTON, NEW JERSEY 08625

All appeals must be in writing and must be filed within ninety (90) days of your receipt of the written Notice of Decision.

Please note that the Board has ninety (90) days to consider your administrative appeal.

You will be advised of the decision rendered on your appeal within fourteen (14) days of the decision being rendered.

NOTE: The Board's regulations do not permit consideration of an administrative appeal based upon a request for leniency.

The full Board's decision regarding your appeal represents a final agency decision. If you disagree with the decision rendered by the full Board, you may appeal the decision to the Superior Court of New Jersey – Appellate Division.

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NAME: _____ **NUMBER:** _____

Please only check the boxes that apply in your case:

- The Board Panel failed to consider material facts.
- In the case of an inmate serving a sentence for **an offense committed prior to August 19, 1997**, the Board Panel failed to document that a preponderance of the evidence indicates a substantial likelihood that the inmate will commit a crime if released on parole.
- In the case of an inmate serving a sentence for **an offense committed on or after August 19, 1997**, the Board Panel failed to document that a preponderance of the evidence indicates that:
1. The inmate has failed to cooperate in his or her own rehabilitation; or
 - ii. There is a reasonable expectation that the inmate will violate conditions of parole established pursuant to N.J.A.C. 10A:71-6.4(a) if released on parole.
- The Board Panel's decision is contrary to written Board policy or procedure.
- A Board Member participating in the deliberations or disposition of the case has a demonstrable personal interest or demonstrated prejudice or bias in the case, which affected the decision.
- A Board Member participating in the deliberations or disposition of the case has failed to comply with the Board's Professional Code of Conduct.

On the attached page, please indicate the facts supporting your appeal, based upon what you checked above.

NOTE: The Board's regulations do not provide for appeal based upon a request for leniency. Your appeal must be based upon one of the reasons noted above.

Signature

Date

