State of New Jersey
Department of State
Division of Elections

2019 POLLING PLACE ACCESSIBILITY

If any questions are checked off as "No" please provide a brief explanation on the comments section of the checklist.

Checklist

County:_____

Municipality:_____

Polling Address:_____

Building Name:_____

Ward(s) & District(s)_____

Inspected By:_____

Date Inspected:_____

1. If off-street parking is available to voters, will there be a sufficient number of spaces accessible for people with disabilities, and are they the proper size, on level ground that is stable, firm, slip resistant, properly identified, and is the shortest route to the closest entrance?

YES ☐   NO ☐   N/A ☐

*Parking spaces accessible for the disabled must be at least 8' wide, with adjacent striped access aisles at least 5' wide. At least one accessible parking space in each parking lot and one in every eight accessible spaces must be van accessible with an access aisle at least 8' wide. The parking spaces and access aisles must be painted to contrast with the pavement. Each parking space must have signage that includes the International Symbol of Accessibility, the language "**Reserved Parking**" with appropriate arrow marks below, and a Penalty Sign that includes the language required by* <u>N.J.S.A.</u> *39:4-197(3)c, "**Penalty, $250 First Offense. Subsequent Offenses $250 minimum and/or up to 90 days Community Service**". The lowest edge of the signs must be 60" from the ground when the sign is parallel to the sidewalk or walkway and it must be 72" above the ground when the sign is perpendicular to the walkway.* <u>N.J.A.C.</u> *5:23-7.9 (f) 1. This is not a range; it is a requirement.*

2. Will any special parking accommodations be made on a temporary basis on Election Day for the elderly and people with disabilities? (Please specify on back)

☐   ☐   ☐

For example, will an area and/or on-street parking be identified as "for use only for people with disabilities"?

3. Is the path of travel to the entrance of the polling location at least 36" wide, except doorways, and is the ground stable, firm, and slip resistant with no changes in elevation greater than ¼" or ½", including curbs? A change in level greater than ¼" can be beveled at 1:2 up to ½"; higher than ½" is a ramp and has to be constructed at 1:12. Refer to question six for ramps.

☐   ☐   ☐

4. Will disabled voters be required to use an alternate entrance?

☐   ☐   ☐

   a. *Will there be directional signage to the alternate entrance?*   ☐   ☐   ☐

   b. *Will the alternate entrance be identified with the international symbol of accessibility?*   ☐   ☐   ☐

   c. *Will the alternate entrance be left unlocked?*   ☐   ☐   ☐

5. Are all doorways leading to the voting area handicapped accessible?

☐   ☐   ☐

Doors should be easy to open for those with limited hand/arm motion. Door hardware should be easy to grasp with one hand without tight grasping or twisting of the wrist to operate. Lever operated mechanism, push-type mechanism and U-shaped handles are acceptable designs. Doors should also provide a clear opening of 32" and have thresholds leveled with a slope not exceeding 1:2. Interior doors should not exceed 5lbs of force.

6. If ramps are used to gain access to the location, are they accessible to people with disabilities?

☐   ☐   ☐

Ramp must be at least 36" wide, stable, firm, and slip resistant. Least possible slope should be used for any ramp. 1:12 is recommended. Ramps on existing buildings that have a slope of 1:10 to 1:12 are allowed for a rise up to 6". A slope of 1:8 to 1:10 is allowed for a raise up to 3". Handrails on both sides of the ramp must be used if there is a rise exceeding 6", and protected edges of a minimum of 2" in height must be used with drop-offs exceeding 6". The ramp should have a 5' by 5' landing at the top of the ramp, the bottom of the ramp and where the ramp changes direction.

(More Information on Back)

7. Is the interior path of travel at least 36" wide, except doorways, and is stable, firm, slip resistant, and well-lit with no changes in elevation greater then ¼" or ½"? A change in level greater than ¼" can be beveled at 1:2 up to ½"; higher than ½" is a ramp and has to be constructed at 1:12. Refer to question six for ramps. ☐ ☐ ☐

8. Objects should protrude from the wall no more than 4". If the leading edges of objects between 27" and 80" above the floor protrude from the wall more than 4", is there protection provided that is detectable by someone using a cane or to alert people who are blind or have low vision? ☐ ☐ ☐

9. If elevators are used, does one have a clear opening of 32", have an interior that is at least 68" x 54" and have easy to use operating controls that are no higher than 48" above the floor? ☐ ☐ ☐

10. Are the ceilings and any objects hanging from the ceiling at least 6' 8" high? ☐ ☐ ☐

11. Will at least one table used for signing the poll books have a clear knee space underneath that is at least 27" high and 30" wide, and is at least one of the table tops a maximum of 34" above the floor? ☐ ☐ ☐

12. Are restrooms available to voters? (Doorways should comply with #5 above.) ☐ ☐ ☐

a. Is there clear floor space of at least 5' by 5' clear of the door swing? ☐ ☐ ☐

b. Are the water faucets operable without tight grasping, pinching, or twisting of the wrist? ☐ ☐ ☐

c. Is the soap dispenser no more than 48" above the floor? ☐ ☐ ☐

d. Is the paper towel dispenser no more than 54" for a side reach or 48" for a forward reach? ☐ ☐ ☐

13. Will typed instructions at the voting machine be in at least 14 type fonts? ☐ ☐ ☐

14. Have additional comments been placed on this form, such as descriptions of barriers? ☐ ☐ ☐

15. Is this facility publicly owned? ☐ ☐ ☐

Additional Comments:

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