



State of New Jersey
DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
FINANCE AND ACCOUNTING
P.O. BOX 955
TRENTON, NJ 08625-0955

Chris Christie
Governor

Harold J. Wirths
Commissioner

Kim Guadagno
Lieutenant Governor

ATTENTION ALL PUBLIC AGENCIES

Pursuant to Public Law 2009, Chapter 335 (N.J.S.A. 52:40-1 et. seq.), all State government agencies, independent authorities, colleges and universities are required to allocate one half of one percent of the total cost of their construction contracts which are equal to or greater than \$1 million for outreach and training programs for minorities and women in the construction trades. Executive Order No. 151 (August 28, 2009) also imposes requirements which mirror those delineated in Public Law 2009, Chapter 335 on these entities. The training fund allocation must be transmitted immediately upon award of the public contract to the New Jersey Department of Labor and Workforce Development, Attention: Joseph Latoof, at P.O. Box 955, Trenton, New Jersey 08625-0955.

In addition, state agencies, independent authorities, colleges and universities must send written notification to the NJ Department of Labor and Workforce Development advising that the training fund allocation has been made. The written notification must be provided immediately upon award of the contract. It should identify the contract, contractor, the total cost of the contract, the amount of the one half of one percent training fund allocation and the date it was transmitted to the Department of Labor and Workforce Development. Agencies should submit the written notification to the New Jersey Department of Labor and Workforce Development, P.O. Box 955, Trenton, NJ 08625-0955. Note that this written notification is a public agency audit requirement.

All public agencies should be aware that Public Law 2009, Chapter 313 (N.J.S.A. 52:38-7) also provides for the allocation of funds for outreach and training programs for minorities and women. A notice to public agencies regarding the applicability of this law is pending Attorney General review. In the meantime, local governments are reminded that they continue to be subject to EEO in public contracting requirements and may voluntarily contribute to the construction trades training program. Local government agencies that want to voluntarily contribute to the construction trades training program should also transmit their training fund contribution to the Department of Labor and Workforce Development at the above address.

If you have questions or require additional information, please contact the Department at 609-633-6500.

Issued by: Joseph Latoof, Chief Financial Officer
Department of Labor and Workforce Development

July 25, 2012