



## CONTRACTOR RATING CRITERIA

### 1. Quality of Work:

- Quality of construction and materials
- Quality of supervisory personnel
- Quality control program
- Compliance with required testing/inspections
- Compliance with plans and specifications
- Quality of as-built drawings

### 2. Scheduling:

- Timeliness of creation, submission and approval of project schedule
- Quality of project schedule
- Adequacy of staffing, materials and equipment to meet schedule
- Timeliness of ordering materials to meet schedule
- Timeliness of submissions of shop drawings and samples
- Timeliness in obtaining permits
- Adherence to schedule
- Timeliness of notice of condition(s) impacting schedule
- Timeliness of notice of scheduled tie-ins, cut-overs, shutdowns, and/or interruptions to operations of Client facilities and other contractors' work in progress
- Accuracy and timeliness of notice that work in place is ready for inspections/tests

### 3. Management:

- Coordination of work with Client operations
- Management of subcontractors and suppliers
- Responsiveness to contracting officer and contracting officer representative requests
- Timeliness of payment to subcontractors and suppliers
- Timeliness and accuracy of submission of project records and as-built documentation
- Compliance with Prevailing Wage program
- Adequacy of daily logs for all work activities

### 4. Cost Control and Change Orders:

- Validity and appropriateness of supporting documentation for change orders
- Timeliness of submission of change order proposals
- Timeliness of performance of change order work
- Avoidance and minimization of claims and change orders

### 5. Safety and Industrial Hygiene:

- Adequacy of compliance with contract and OSHA safety guidelines, industry standards and requirements of applicable laws, rules and regulations
- Timeliness and adequacy of corrections to safety deficiencies
- Quality of site safety maintenance
- Accuracy and timeliness of regulatory documentation (e.g., notifications, variance requests, etc.)
- Compliance with regulatory requirements for worker exposure

### 6. Subcontractors:

- Quality of subcontractor work
- Subcontractor attendance at scheduled meetings and job site consultations
- Subcontractor responsiveness and compliance with contracting officer requests
- Subcontractor provision of appropriate manpower and material on schedule
- Validity and appropriateness of supporting documentation for change orders

### 7. Close-Out:

- Timeliness of completion of punch list work
- Clarity and completeness of operating/maintenance manuals and warranties and demonstrations of the operation of installed system(s) and/or equipment
- Timeliness and completeness of demobilization from construction site, leaving contractor occupied areas in, or restored to good condition
- Supports building commissioning and project delivery program
- Compliance with all training requirements
- Clarity and completeness of as-built drawings

#### DISTRIBUTION:

Submit completed form DPMC-43A to:  
NJ Department of Treasury  
DPMC Evaluations Coordinator  
P O Box 235  
Trenton NJ 08625-0235

Send a copy of this completed evaluation to the contractor and to each evaluator.