

School Employees' Health Benefits Commission

Meeting Minutes

April 18, 2019

Adequate notice of this meeting has been provided through the annual notice of the schedule of regular meetings of the Commission filed with and prominently posted in the offices of the Secretary of State. The 2019 annual meeting schedule was mailed to the Secretary of State, Star Ledger and the Trenton Times on April 16, 2019.

The meeting of the School Employees' Health Benefits Commission of New Jersey was called to order on Thursday April 18, 2019 at 10:00 AM. The meeting was held at the Division of Pensions and Benefits, 50 West State Street in Trenton.

The text of Resolution A (Closed Session) and Resolution B (Executive Session) were read in their entirety in the event that the Commission desires, at any point in the meeting, to approve a motion to go into Closed or Executive Session.

Acting Secretary Nicole Ludwig took Roll Call and established that a quorum was present.

Roll Call

**Commissioners:**

**Sonia Rivera-Perez**, representing State Treasurer Elizabeth Maher Muoio

**Thomas Gallagher**, representing Commissioner Marlene Caride of the Dept. of Banking and Insurance

**Dan Goldman**, NJEA (appearing telephonically)

**Julie Giordano Plotkin**, NJEA

**Michael Maillaro**, AFL-CIO representative

**Kevin Kelleher**, NJEA (appearing telephonically)

**Cynthia Jahn**, N.J. School Boards Association (appearing telephonically)

**Also Present:**

**Mark Cipriano**, New Jersey Division of Pensions and Benefits

**Andrew Lawson**, New Jersey Division of Pensions and Benefits

**Nicole Ludwig**, New Jersey Division of Pensions and Benefits

**Christopher Meyer**, Deputy Attorney General

Commissioner Rivera-Perez made a motion to go into Executive Session to seek advice from the Attorney General. Commissioner Kelleher seconded the motion; all voted in favor.

Upon return from Executive session Commissioner Goldman made a motion to elect Thomas Gallagher as the Interim Chair. Commissioner Giordano-Plotkin seconded the motion; all voted in favor.

#### **INCLUSION OF NJSA 10:4-10 OPMA STATEMENT IN MEETING MINUTES**

Interim Chairperson Gallagher read the NJSA 10:4-10 Statement of Adequate Notice (OPMA). The meeting was published in the Star Ledger, Secretary of State and the Trenton Times on April 16<sup>th</sup>, however this did not provide adequate notice, as the notice must be posted 48 hours in advance of the meeting. He noted the meeting was urgent due to the nomination of the Evaluation Committee for both the Pharmacy Benefit Manager procurement, as well as the Self-Insured Bid Solicitations. The committee members must be elected, and in place before the end of the week. This is required to ensure that the timeline of the procurement contracts are met. The meeting is limited to the discussion of the Evaluation Committee only.

Acting Secretary Nicole Ludwig advised that the NJDPB was made aware that the Evaluation Committee was nominated, and provided to the Division of Purchase and Property by the end of the week.

#### **BID SOLICIATION DISCUSSION AND NOMINATION TO THE EVALUATION COMMITTEE FOR PBM AS WELL AS SELF-INSURED**

Mark Cipriano of the NJDPB provided an overview of the Evaluation Committees for the Pharmacy Benefits Manager Bid (PBM) Solicitation. Christin Deacon of the NJDPB provided an overview of the Evaluation Committees for the Self Insured Medical Bid Solicitation. Commissioner Giordano-Plotkin volunteered to be on the Evaluation Committee for the Self Insured Bid Solicitation and the PBM Bid Solicitation. Commissioner Rivera-Perez volunteered to be on the Evaluation Committee for the Self Insured Bid Solicitation and the PBM Bid Solicitation. Commissioner Gallagher made a motion to nominate Both Julie Giordano-Plotkin and Sonia Rivera-Perez to the PBM and the Self Insured Bid Solicitor. Jahn seconded the motion; all voted in favor.

ADJOURNMENT

With no other matters to discuss, Commissioner Kelleher made a motion to Adjourn. Commissioner Jahn seconded the motion; all voted in favor.

The meeting adjourned at 10:37am.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Nicole Ludwig". The signature is written in a cursive, flowing style.

Nicole Ludwig  
Acting Secretary State Health Benefits Commission